



HAMPTON UNIVERSITY

EMPLOYEE COVID-19 PROTOCOL

Hampton University's highest priority is the health and safety of the students as well as the surrounding community. In accordance with the Centers for Disease Control and Prevention (CDC), the Virginia Department of Health (VDH) and Hampton University Health Center (HUHC) guidance, the following will be effective July 1, 2024.

Guidance for any employee who tests positive for COVID-19:

1. Employees must monitor their health and are strongly encouraged to seek medical care or evaluation from your Health Care Provider.
2. Hampton University policy strongly recommends isolation from the campus community for at least 3-5 days or until fever free for 24 hours without the use of fever reducing medications, like Tylenol or Advil. Fever is defined as a temperature over 100.4° F / 38° C.
3. Employees must notify the following:
 - Immediate supervisor, the Office of Human Resources at hroffice@hamptonu.edu and complete the [COVID-19 Intake Questionnaire](#)
 - In addition, Faculty and 12-month academic employees must notify the Office of the Provost at provostsoffice@hamptonu.edu
4. Employees must adhere to the Hampton University Employment Sick Leave policy:
 - Section 7.4 Sick Leave – Employee Absences:
 - Any sick leave in excess of two consecutive business days (16 hours) must have a doctor's note attached to the submitted leave form. Failure to provide the necessary doctor's note will result in leave without pay for any hours in excess of 16 hours.
5. Close contacts are strongly encouraged to monitor their health and seek medical care or evaluation from their Health Care Provider for consideration of secondary prevention with antiviral medications to decrease the risk of COVID-19 transmission.

Other important measures to prevent the spread of COVID-19:

- Cover your cough with a tissue or your inner sleeve/elbow.
- Use antiviral drugs if recommended by your medical provider.
- Keep your environment clean.
- Take more steps for cleaner air.
- Keep your hands clean.
- Enhance hygiene practices.
- Wear a well-fitting mask.
- Keeping distance from others; and/or
- Getting tested for respiratory viruses to lower the chance of spreading respiratory viruses to others.

Visit [Respiratory Virus Guidance Update FAQs | VDH](#)
for more information:

