HAMPTON UNIVERSITY

SUMMER SESSION

COURSE REQUEST FORM

Ms.
Mr. _____
Name (Last, First, Middle) **PLEASE PRINT CLEARLY** **Date (Month, Day, Year)**

Local Address-Number & Street **Student ID Number**

City **State** **Zip Code** **Telephone Number-Local**

Major

*SU-Satisfactory/Unsatisfactory
*AU-Audit
*RI-Repeat
***Must be entered by the Registrar**

Course Request Worksheet **Grade Type** **DRP=Drop** **VAR=Variable** **VL=Level____**

Course Call No.	Course Code	Number	Section	LVL	Cr. Hrs.	*SU *AU *RI	ADD	DRP	VAR	Day	Time	Bldg/Room
							R	D	V			
							R	D	V			
							R	D	V			
							R	D	V			
							R	D	V			

TOTAL CREDIT ☐ ↘ **(ADD** ↘ **(VARIABLE CREDIT COURSE)**
Please Circle R, D OR V

Term: ___ ___ ___ e.g. 202220 would indicate that year is 2022 and the the session is Summer session.

Students must complete the Course Request Advisement Form to register for courses on HUNet. (See instructions in the right column.) Registration is not completed until the student has submitted a stamped Fee Assessment Form and received a computer generated class schedule from the Office of the Registrar.

The tuition charge will be based on courses of record for which the student is registered on the last day for adding courses. After this date, there will be no cancellations of tuition charges for students still enrolled.

STUDENT'S SIGNATURE **DATE**

SUMMER SESSION DIRECTOR **DATE**

Instructions for Using Web Registration

Go to http://www.hamptonu.edu; click Current Students, then HUNet;

Click on New HUNet Admin

The system will guide you through the process.

Detailed instructions are also listed in the Student Scheduling Guide.

Please contact the Office of the Registrar at (757) 727-5324 if you encounter any problems.