Degree Works: A Digital Solution for On-Time Graduation

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Degree Works Project

Aligning Hampton students, advisors, and the university with the common goal: On-time graduation

• What is DegreeWorks?
• Purpose / Benefits of DegreeWorks
• Implementation Strategy
  o Project Tasks
  o Timeline/Roadmap
  o Example – DegreeWorks Scenario
• DegreeWorks Demo
• Next Steps / Questions

#1 Student Experience in America
AUDIT and ADVISEMENT
What is DegreeWorks?

Degree evaluation tool that replaces the Curriculum, Advising and Program Planning (CAPP) system

- **CAPP** took the courses completed by students and compared them to the appropriate curriculum to determine how close they were to earning their degree.

- **DegreeWorks** is an Ellucian product that conducts what if/look ahead functions:
  - Includes a GPA calculator
  - Allows for exportable PDF functionality
  - Provides all data on one page to support degree auditing
Purpose and Benefits of DegreeWorks

• Assists students to meet educational goals through effective use of auditing and advising

• Provides self-service auditing of integrated academic information to:
  • Improve student success
  • Enhance college planning
  • Provide academic advisement
  • Streamline transfer process

• Offers Academic Advisors and Counselors with automated educational planning tools

✓ Aligns with Hampton’s academic policies
✓ Reduces errors for degree conferral
✓ Ensures accuracy with degree for Financial Aid
✓ Evaluates student progress efficiently
### Implementation Strategy: Project Task Areas

<table>
<thead>
<tr>
<th>Task</th>
<th>Assigned to</th>
<th>Comments</th>
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</thead>
<tbody>
<tr>
<td>✓ Introduction and Scribe Readiness Call</td>
<td>CIT, Registrar, Deans, Advisors, Students</td>
<td>Defined roles, identified catalog (years), and scribe worksheet</td>
</tr>
<tr>
<td>✓ Decision Planning Visit</td>
<td>CIT, Registrar, Deans, Advisors, Students</td>
<td>Met core team; established implementation approach/timeline</td>
</tr>
<tr>
<td>✓ Scribe Services</td>
<td>CIT, Registrar, Deans, Advisors, Students</td>
<td>Complete initial coding; scribe requirements to test database</td>
</tr>
<tr>
<td>✓ Technical Training I</td>
<td>CIT, Registrar, Deans, Advisors, Students</td>
<td>Define setup, configuration, data extraction, and system m</td>
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<tr>
<td>10/22 Functional Training I</td>
<td>CIT, Registrar, Deans, Advisors, Students</td>
<td>Full hands-on training (exercises, student data view, what if, scribe logic); 01/22</td>
</tr>
<tr>
<td>02/23 Functional Training II</td>
<td>CIT, Registrar, Deans, Advisors, Students</td>
<td>Introduce added Web functionality, SIS data, Degree audit course placement</td>
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<tr>
<td>02/23 Web Design Service</td>
<td>CIT, Registrar, Deans, Advisors, Students</td>
<td>Finalize and test web changes</td>
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<tr>
<td>03/23 Functional Training III</td>
<td>CIT, Registrar, Deans, Advisors, Students</td>
<td>Confirm user permissions; validate user training plans; finalize roles/checklist</td>
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<tr>
<td>03/23 Student Educational Planner Training</td>
<td>CIT, Registrar, Deans, Advisors, Students</td>
<td>Understand SEP system; define new business processes; improve competence</td>
</tr>
<tr>
<td>04/23 Functional Training IV (remote)</td>
<td>CIT, Registrar, Deans, Advisors, Students</td>
<td>Execute go-live checklist; implement cutover plan, evaluate training</td>
</tr>
<tr>
<td>04/23 Technical Training II (remote)</td>
<td>CIT, Registrar, Deans, Advisors, Students</td>
<td>Execute go-live checklist; cutover system management (technical components)</td>
</tr>
<tr>
<td>04/23 Clone to Production</td>
<td>CIT, Registrar, Deans, Advisors, Students</td>
<td>Clone non-production to new environment; ensure client computer system</td>
</tr>
<tr>
<td>05/23 Post Go-live Functional Support (remote)</td>
<td>CIT, Registrar, Deans, Advisors, Students</td>
<td>Adjustments to configuration and /or scribe; review processes; go-live checklist</td>
</tr>
<tr>
<td>05/23 Remote Consulting</td>
<td>CIT, Registrar, Deans, Advisors, Students</td>
<td>Resolve issues (e.g., scribe, audit, process); review processes; adhoc training</td>
</tr>
<tr>
<td>06/23 Athletic Audit Overview Training</td>
<td>CIT, Registrar, Deans, Advisors, Students</td>
<td>Review athletic audit (config/scribe) overview BAN080s</td>
</tr>
<tr>
<td>06/23 Financial Aid Audit Overview Training</td>
<td>CIT, Registrar, Deans, Advisors, Students</td>
<td>Review athletic audit (config/scribe) overview BAN080s</td>
</tr>
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</table>
Implementation Strategy - Summary

STEPS

01  Scribing Prerequisites

02  Loading Prerequisites

03  Decision Planning Readiness

04  Decision Planning Scribing and Loading (Undergrad)

05  Decision Planning Scribing and Loading (Grad)

06  Converting CAPPS items

07  Scribe Block Analyst and Adjustments

DegreeWorks Roadmap to 2024 GO LIVE
Example: DegreeWorks Scenario
Example: DegreeWorks Scenario

1. Testing the DegreeWorks to validate Catalogue
2. Dean
3. Advisors
4. Student
5. ReWork and ReTest
6. Clone to Production
DegreeWorks Demo

Led by Ellucian
TUESDAY, August 30, 2022
11am – 12pm

Demo will cover:

• Roles
• Navigation
• Web Audit
• What-if
• Student Educational Planner
• Multiple Goals

Join Zoom Meeting [ellucian.zoom.us]

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SIP: 98055357156@zoomrc.com
Degree Works – Next Steps

• Attend the Ellucian DegreeWorks Demo – Tuesday, August 30, 2022 11am – 12pm

• CIT/Education Services – Create training videos

<table>
<thead>
<tr>
<th>Faculty/Advisor Videos:</th>
<th>Student Videos:</th>
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<tr>
<td>• Accessing Degree Works for Faculty/Advisor</td>
<td>• Accessing Degree Works for Students</td>
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<tr>
<td>• Search for Students in Degree Works</td>
<td>• Reading an Audit in Degree Works</td>
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<tr>
<td>• Reading an Audit in Degree Works</td>
<td>• Creating a Plan in Degree Works</td>
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<tr>
<td>• Using the Look Ahead Feature in Degree Works</td>
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<tr>
<td>• Viewing a Student’s Plan in Degree Works</td>
<td>• Using the GPA Calculators in Degree Works</td>
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<td>• Using the GPA Calculators in Degree Works</td>
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• Schedule training with Ellucian for Functional I Training - October 2022
  • Dean/Academic Advisors
  • Registrar
  • Students
  • CIT Training Support

• Create test plans/scenarios (e.g., Deans/Advisors/Functional POCs) October – November 2022

• Participate in end-to-end testing – January 2023 – May 2023
Degree Works – Q&A

Stay Informed With Hampton University Mobile App

Contact:

- Alissa.Harrison@hamptonu.edu
- Jorsene.Cooper@hamptonu.edu

DegreeWorks will be in the HU Mobile App

- Download the App
- Follow DegreeWorks (Newsfeed)