

**HAMPTON UNIVERSITY**  
HAMPTON, VIRGINIA 23668

MEDICAL SCIENCE PROGRAM  
PRE-HEALTH PROGRAM  
(757) 727-5795  
(757) 727-5832- FAX

## **COMMITTEE LETTERS @ HU**

### **THE PORTFOLIO, THE INTERVIEW, THE LETTERS OF RECOMMENDATION**

**Student Portfolios are submitted and Committee Interviews** are scheduled to help formulate the *Committee Letter of Recommendation* for Hampton University students. These items are needed to complete various professional school applications. Students Must Provide:

**Portfolio Items:**

- Curriculum Vitae (CV)
- Photograph (2 x 2)
- Application Service ID# (AMCAS, AACOMAS, ADSAS, TMDAS, etc.)
- Standardized Test Scores Release Letter
- Personal Statement
- Academic Transcripts (unofficial)
- Research Abstract or Narrative (1 page maximum)
- Copy of Standardized Test Scores & Top 3 Schools
- Volunteer or Clinical Experience Narrative (1 page maximum)
- Letter of Recommendation Waiver Form

**\*NOTE:** Portfolios must be submitted to the Committee by April 1<sup>st</sup> of the application year, prior to scheduling an interview. Contact the Medical Science/Pre-Health Office to submit information and to schedule an interview appointment @ [\*\*pre-medletters@hamptonu.edu\*\*](mailto:pre-medletters@hamptonu.edu)

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*AMCAS Letters, Interfolio, or VirtualEvals* are online document management services that allow file holders to request, store, and deliver letters of recommendation and other important files. The contents of confidential letters of recommendation will never be revealed to the file holder. For more information visit their websites via the Internet.

## **THE PACKAGE**

The *Committee Letter Package* will include a maximum of four (4) letters. Students must provide three (3) letters to accompany the *Committee Letter*. *The Committee Letter includes the following items:*

- 1) Hampton University Committee Letter
- 2) One letter from a professional with close relations in the past.
- 3) One letter from a current or past professor or instructor.
- 4) One letter from anyone else.

**\*NOTE:** All letters must be fixed in an electronic format (Word or PDF files only). Please e-mail all Letters of Recommendation to the following address: [\*\*pre-medletters@hamptonu.edu\*\*](mailto:pre-medletters@hamptonu.edu)

For more information, contact the HU Pre-Health Committee at: [\*\*pre-medletters@hamptonu.edu\*\*](mailto:pre-medletters@hamptonu.edu)