

Request to Decrease Private Loan

Date _____

I _____
(Student Borrower's Name)

(Student ID #)

would like to decrease my private loan from \$_____ to \$_____. In signing this letter, I understand that there may be fees that are deducted from the loan prior to the disbursement to the university by my lender as outlined in the Notice of Guarantee and Disclosure Statement. I am authorizing the Office of Financial Aid and Scholarships to decrease my Private loan.

(Signature of Borrower)

(Borrower's Phone Number)

(Borrower's email address)

If you agree to the terms and conditions of this letter, please mail letter to:

Hampton University
Office of Financial Aid and Scholarships
200 William R. Harvey Way
2nd Floor Whipple Barn
Hampton, VA 23668

Or email the form to financialaid@hamptonu.edu