HAMPTON UNIVERSITY | *Graduate College*

_____
Graduate College
Counselor

COMPREHENSIVE EXAMINATION APPLICATION

Only completed forms will be processed

I wish to apply for permission to take the Comprehensive Examination in partial fulfillment of the requirements for my stated degree program. I acknowledge that I am applying to take this exam in the semester in which I plan to complete all degree requirements.

_____ _____
Name HU ID Number

_____ _____
Current address (street, city, state and zip code) E-mail Address

_____ _____
Major Field (and **concentration,** if any) Telephone Number

Degree: ◯ M.A. ◯ M.S. ◯ Ph.D. ◯ D.P.T. _____
Catalog Year
(Readmitted students, please refer to the academic catalog)

Fall ◯ Spring ◯ Summer ◯

_____ _____
Semester and year of which the comprehensive exam is to be taken Year

This will be my 1st ◯ 2nd ◯ (◯ 3rd attempt must be approved by the Graduate Council)

If you are attempting to take the exam for a third and final time, you must attach a petition addressed to The Graduate Council to this application.

Answer the following questions:

1.	I have been admitted to candidacy for degree completion.	◯ Yes	◯ No
2.	I have cleared all incomplete (I) grades other than approved exceptions.	◯ Yes	◯ No
3.	I have not earned more than eight (8) credit hours below the grade of "B."	◯ Yes	◯ No
4.	I will be taking the exam during my final semester	◯ Yes	◯ No
5.	My time to degree completion will not be expired during my exam term (4 years Masters/7 years Ph.D.)	◯ Yes	◯ No
6.	My cumulative grade point average is:		
7.	I have attached my most recent unofficial HUNet transcript.	◯ Yes	◯ No

_____ _____ _____ _____
Student's Signature Date Program Coordinator's Signature Date

_____ _____
Department Chair's Signature Date

Once your comprehensive application has been approved, you are then eligible to register for your program's comprehensive examination course.

For Office Use Only

_____ ☐ Approved ☐ Denied
Graduate College Dean's Signature Date

Reason for denial:
_____

Revised 7/19/2021