



**COMPREHENSIVE EXAMINATION APPLICATION**

*Only completed forms will be processed*

I wish to apply for permission to take the Comprehensive Examination in partial fulfillment of the requirements for my stated degree program. I acknowledge that I am applying to take this exam in the semester in which I plan to complete all degree requirements.

_____ Name					_____ HU ID Number
_____ Current address (street, city, state and zip code)					_____ E-mail Address
_____ Major Field (and <b>concentration</b> , if any)					_____ Telephone Number
Degree:	M.A.	M.S.	Ph.D.	D.P.T.	_____ Catalog Year <i>(Readmitted students, please refer to the academic catalog)</i>

Fall       Spring       Summer

\_\_\_\_\_  
Semester and year of which the comprehensive exam is to be taken      Year

\_\_\_\_\_  
This will be my 1<sup>st</sup>      2<sup>nd</sup>      (      3<sup>rd</sup> attempt must be approved by the Graduate Council)

If you are attempting to take the exam for a third and final time, you must attach a petition addressed to The Graduate Council to this application.

*Answer the following questions:*

- |   |     |    |
|---|-----|----|
| 1. I have been admitted to candidacy for degree completion.   | Yes | No |
| 2. I have cleared all incomplete (I) grades other than approved exceptions.                             | Yes | No |
| 3. I have not earned more than eight (8) credit hours below the grade of "B."                           | Yes | No |
| 4. I will be taking the exam during my final semester   | Yes | No |
| 5. My time to degree completion will not be expired during my exam term (4 years Masters/7 years Ph.D.) | Yes | No |
| 6. My cumulative grade point average is:  |     |    |
| 7. I have attached my most recent unofficial HUNet transcript.  | Yes | No |

\_\_\_\_\_  
Student's Signature      Date

\_\_\_\_\_  
Program Coordinator's Signature      Date

\_\_\_\_\_  
Department Chair's Signature      Date

***\*Once your comprehensive application has been approved, you are then eligible to register for your program's comprehensive examination course.***

<i>For Office Use Only</i>				
_____ Graduate College Dean's Signature		_____ Date	Approved	Denied
Reason for denial: _____				