

Hampton University Homecoming 2024: Pirates Island – Bazaar Vendor Registration Information

Greetings Vendors!

Hampton University is offering opportunities for vendors during our Homecoming festivities. The Offices of Student Involvement and Leadership and Athletics invite vendors to participate in our annual Homecoming Bazaar to be held on Friday and Saturday, October 25-26, 2024. As in the past, we anticipate a wide variety of patrons including our students, faculty, staff, distinguished alumni and members of the community.

	HAMPTON UNIVERSITY CAMPUS		PIRATES ESCAPE at STRAWBERRY BANKS***
Date of Bazaar*:	Friday, October 25, 2024	Saturday, October 26, 2024	Friday, October 25, 2024
Time of Bazaar**:	Friday 9:00a.m. - 4:00p.m.	Saturday 8:00a.m. - 6:00p.m.	Friday 5:00p.m. - 11:00p.m.
Set-Up Time for Bazaar:	7:30a.m.	7:30a.m.	2:00p.m.

* Vendors that wish to vend on campus and Strawberry Banks on Friday, Oct 25th will need to have two (2) separate set ups.

** Do not arrive earlier than 7a.m. for vending on Hampton University campus (October 25 & 26, 2024).

***Pirate Escape at Strawberry Banks on Friday, Oct 25th is for food vendors only.

2024 Vending Cost*

Food Vendors (Campus Bazaar) **	Friday or Saturday	\$1500.00
Merchandise Vendors (Campus Bazaar)	Friday or Saturday	\$500.00
Food Vendors (Strawberry Banks) **	Pirate Escape (Friday)	\$1500.00

*Student organizations may pay \$100 for the Friday Bazaar ONLY and must sign up with the Office of Student Involvement and Leadership.

**Food vendors for both campus and Strawberry Banks will submit information via link provided to apply. Submissions will be reviewed and responded to within 2 business days. Upon approval, vendors will receive payment link.

The Homecoming Bazaar on Friday and Saturday will be held in front of the Student Center, which is located at 135 Marshall Avenue, Hampton, Va 23668, and the back of the Convocation Center around the perimeters of the Football Stadium. Pirates Escape will be held at Strawberry Banks, which is located at 30 Strawberry Banks Blvd., Hampton, VA 23663. Details regarding logistics will be provided to vendors once approved and the required payments are submitted. Each vendor must pick up a vendor parking pass, which will be given at registration, along with parking and setup instructions.

Absolutely no unlicensed items bearing Hampton University's name and/or logos may be sold at the Bazaar. For more info about how to become a licensed vendor, visit clc.com/home/get-licensed/

We are thankful and looking forward to vendor participation in the 2024 Hampton University Homecoming activities. For additional information please contact the Office of Student Involvement and Leadership at studentactivities@hamptonu.edu.

Special Notes

- Setup for the Bazaar will begin at 7:30 a.m. with registration. Upon arrival, check in at the registration table located outside in the Student Center courtyard near the Greek Plaza.
- All vendors must stop selling at 4:00 p.m. to adequately clean and break down area by 5:00 p.m. on Friday and stop selling by 6:00 p.m. and break down and clean area by 7:00 p.m. on Saturday
- Electronic payments will be made through **Paciolan**.
- Food vendors must obtain a permit from the City of Hampton Health Department (757-727-2570) and comply with all applicable rules and regulations. **MUST** provide your own power source.
- **Vendors MUST provide their own tables, chairs and any other items needed to vend.**
- Merchandise vendors will be provided with a 10x10 space and food vendors will have a 20x20 space. **(Operation outside of the designated space is prohibited)**. All space assignments will be predetermined by the chairpersons of the Bazaar committee prior to vendor arrival, preferred spaces are not guaranteed.
- Failure to comply with rules and the direction of University personnel will result in immediate dismissal by University Police.

All vendor fees paid are strictly non-refundable in all circumstances, including but not limited to: (1) inclement weather, (2) low attendance; (3) vendor cancellations; or (4) any other unforeseen circumstances. By submitting payment, vendors acknowledge and agree to this non-refundable fee policy.