



## Greetings Vendors!

Hampton University is pleased to offer vendor opportunities during our **2026 Homecoming festivities!** The Office of **Student Involvement and Leadership** invite you to participate in the **annual Homecoming Bazaar**, taking place on **Friday and Saturday, October 23–24, 2026**. As in previous years, we anticipate a diverse and vibrant crowd of students, faculty, staff, alumni, and community members.

## Bazaar Details

| Location   | Date              | Time               | Set-Up Time   |
|--|-------------------|--------------------|---|
| Hampton University Campus  | Friday, Oct. 23   | 9:00 AM – 4:00 PM  | 7:30 AM   |
|  | Saturday, Oct. 24 | 8:00 AM – 6:00 PM  | 7:30 AM   |
| <b>Pirates Escape at Strawberry Banks</b><br>(Food Vendors Only) | Friday, Oct. 23   | 5:00 PM – 11:00 PM | 10:00 AM – 12:00PM<br><b>Must be set up by 2:00PM</b> |

*Note: Vendors wishing to vend on both campus and at Strawberry Banks on Friday must set up in two separate locations.*

## 2026 Vending Costs

| Vendor Type   | Date/Location        | Cost       |
|---|----------------------|------------|
| Food Vendors (Campus)   | Friday or Saturday   | \$1,250.00 |
| Merchandise Vendors (Campus)                                      | Friday or Saturday   | \$500.00   |
| Student Organizations (Merchandise Only)                          | Friday Only (Campus) | \$100.00   |
| Student Entrepreneurs with a business or brand (Merchandise Only) | Friday Only (Campus) | \$200.00   |
| Food Vendors (Strawberry Banks)                                   | Friday Only          | \$750.00   |

*Student organizations must register through the Office of Student Involvement and Leadership.*

## Important Notes

- Food vendors must **apply via the provided link**. Applications will be reviewed on Mondays, and payment links will be sent upon approval.
- All approved vendors will receive detailed logistical instructions, including **space assignments, parking info, and registration materials**.
- **Bazaar Locations:**
  - **Campus:** Student Center, 135 Marshall Ave., and Convocation Center perimeter
  - **Strawberry Banks:** 30 Strawberry Banks Blvd., Hampton, VA 23663
- All vendors must check in at the **registration table** (Student Center Courtyard near Greek Plaza) starting at **7:30 AM**.
- **Vendor parking passes** will be distributed at registration.
- **No unlicensed items** bearing Hampton University's name or logos may be sold. To become a licensed vendor, visit: <https://clc.com/home/get-licensed/>

## Merchandise Vendor Requirements

- **No early arrivals** before 7:00 AM on campus (Oct. 23 & 24)
- **Breakdown times:**
  - Friday: Stop vending at 4:00 PM; clean up by 5:00 PM
  - Saturday: Stop vending at 6:00 PM; clean up by 7:00 PM
- **Electronic payments** are processed through **Audience View**
- All vendors must bring their own **tables, chairs, tents**, and other equipment.
- **Space Provided:**
  - Merchandise Vendors: 10' x 10' (you may purchase additional spaces)
  - *Operating outside your assigned space is prohibited.*
- **Space assignments are predetermined** by the Bazaar Committee. **Preferred spaces are not guaranteed.**
- Failure to comply with University rules or staff instructions may result in **immediate removal** by University Police.

## Food Vendor Requirements

- **No early arrivals** before 7:00 AM on campus (Oct. 23 & 24)
- **Breakdown times:**
  - Friday: Stop vending at 4:00 PM; clean up by 5:00 PM
  - Saturday: Stop vending at 6:00 PM; clean up by 7:00 PM
- **Electronic payments** are processed through **Audience View**
- **Food vendors** must:
  - Secure a **permit from the City of Hampton Health Department (757-727-2570)**
    - If you currently have a current 2026 Temporary Food Permit Application, please indicate on the application your current status and provide a copy of your permit or supporting document of proof.
    - If you are applying from in-state or out-of-state, please complete the Temporary Food Permit Application. You will need to apply for permit no later than **Wednesday, October 7, 2026**. Processing could take up to 10 days.
    - Temporary Food Permits cost \$40.00. (Subject to change)
    - Visit <https://www.vdh.virginia.gov/> for application.
- Bring their **own power source**
- All vendors must bring their own **tables, chairs, tents**, and other equipment.
- **Space Provided:**
  - Food Vendors: 20' x 20'
  - *Operating outside your assigned space is prohibited.*
- **Space assignments are predetermined** by the Bazaar Committee. **Preferred spaces are not guaranteed.**

## Refund Policy

All vendor fees are **non-refundable under any circumstances**, including but not limited to:

1. Inclement weather
2. Low attendance
3. Vendor cancellations
4. Any other unforeseen circumstances

By submitting payment, vendors **acknowledge and agree** to this policy.

We look forward to your participation in helping make **Hampton University's 2026 Homecoming** a success!

For more information, contact the **Office of Student Involvement and Leadership** at:

[getinvolved@hamptonu.edu](mailto:getinvolved@hamptonu.edu)