

## **RN Coordinator/Primary Instructor**

The School of Nursing at Hampton University invites highly motivated applicants for the position of Home Healthcare Professionals Program: RN Coordinator/Primary Instructor. The Certified Nurse Aide Program RN Coordinator/Primary Instructor is administratively responsible and accountable for the nurse aide education program. The Virginia Board of Nursing Regulation 18 VAC 90-26-10 et seq. requires that each Nurse Aide Education Program have a designated Program Coordinator who is a registered nurse with a current, unrestricted license in Virginia or a multistate licensure privilege.

### **Job Duties:**

The Certified Nurse Aide Program RN Coordinator/Primary Instructor shall assume the administrative responsibility and accountability for the nurse aide education program, which includes oversight of the actual classroom, skills laboratory, or clinical teaching experiences. The Certified Nurse Aide Program RN Coordinator/Primary Instructor is also required to meet the qualifications of the program's primary instructor.

### **Qualifications:**

The program RN coordinator/primary instructor must meet the following qualifications:

1. Hold a current, unrestricted Virginia license or a multistate licensure privilege as a registered nurse
2. Possess two years of experience as a registered nurse within the previous five years
3. A minimum of one year of direct client care or supervisory experience in the provision of geriatric long-term care services (Other experience may include employment in a nurse aide education program or employment in or supervision of nursing students in a nursing facility or unit, geriatrics department, chronic care hospital, home care, or other long-term care setting).
4. Demonstrate competence to teach adults or high school students by one of the following:
  - a. Satisfactory completion of at least 12 hours of coursework that includes: Basic principles of adult learning; Teaching methods and tools for adult learners; Evaluation strategies and measurement tools for assessing student learning outcomes; Review of current regulations for nurse aide education programs; Review of the board-approved nurse aide curriculum content; and Review of the skills evaluated on the board-approved nurse aide certification examination; **or**
  - b. Have experience in teaching the curriculum content and skills evaluated on the board-approved nurse aide certification examination to adults or high school students, and Knowledge of current regulations for nurse aides and nurse aide education programs
5. Obtain the Virginia Board of Nursing, Department of Health Professions approval to serve in the role as Program Coordinator

### **Requirements:**

The Virginia Board of Nursing requires that instructional personnel remain qualified to teach the nurse aide curriculum, with **completing a refresher course every three years** that includes a review of regulations for nurse aides and nurse aide education programs and the skills evaluated on the board-approved nurse aide certification examination.

### **How to Apply**

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Please submit a cover letter, resume, and a completed Application for Educational Support Staff Employment either via email at [HROFFICE@hamptonu.edu](mailto:HROFFICE@hamptonu.edu) or fax to (757) 727-5969:

Office of Human Resources  
Hampton University  
Hampton, VA 23668

***\*\*No phone calls***

***\*\*Incomplete applications will not be considered***