

Obtaining a Virginia Driver's License or Identification (ID) Card



Required Documents

- One proof of identity
- One proof of legal presence
- Two proofs of Virginia residency
 - Two from the primary list, or
 - One from the primary list and one from the secondary list
- One proof of your social security number, if you've been issued one
- Current driver's license if you are applying to exchange one issued by another U.S. state, territory or jurisdiction for a Virginia driver's license

Most commonly used documents

Proof of Social Security Number

1. Social Security card (Individual Taxpayer Identification Numbers not accepted)
2. U.S. Internal Revenue Service tax reporting W-2 form
3. Payroll check stub issued by employer that shows full Social Security number

Primary Proof of Virginia Residency

1. Deed, mortgage, monthly mortgage statement or residential rental/lease agreement
2. U.S. Postal Service change of address confirmation form or postmarked U.S. mail with forwarding address label
3. Utility bill, not more than two months old, issued to the applicant (cell phone bills are not accepted)

Secondary Proof of Virginia Residency

1. Postmarked mail displaying the applicant's name and current address
2. Official document or correspondence from a federal, state, or local government agency displaying the applicant's name and current address (DMV-issued documents without postmarked envelopes are not accepted)
3. Billing statement or other official document from a recognizable business displaying the applicant's name and current address

U. S. citizens

Proof of Identification and Legal Presence

1. Official birth document issued by a U.S. state, jurisdiction or territory (birth documents issued by a hospital; notifications of birth registration; and Puerto Rico birth certificates issued before July 1, 2010 are not accepted)
2. Valid, unexpired U.S. passport or U.S. passport card (temporary passports are not accepted)
3. U.S. Certificate of Citizenship or Certificate of Naturalization

Non-U.S. citizens

Proof of Identification and Legal Presence

1. Unexpired foreign passport with an unexpired U.S. visa and unexpired I-94 or entry stamp
2. Unexpired Employment Authorization Document (I-766) AND USCIS form I-797 displaying applicant's name (depending on the nature and purpose of the form, the I-797 may not be accepted)
3. Unexpired Permanent Resident Card

Temporary documents and photocopies will not be accepted. All documents must be originals. **All documents will be subject to verification with the issuing entity, which may delay the issuance of your credential.** If you have official documentation, not listed below, that you believe meets DMV requirements, please present it to your local DMV office for review.

This list of acceptable documents may change without prior notice.

Note: You may redact (blackout/whiteout) your sensitive financial information.

Your Name

Make sure your name appears the same on all proof documents. If your middle name is not displayed, or only your middle initial appears on some of your documents, they may still be accepted. Nicknames will not be accepted. **If your name appears differently on your proof documents, you will be asked to present additional documentation to connect the names such as a marriage certificate, divorce decree or court order.**

Proof of Identity

Document(s) submitted as proof of identity must show your full legal name and date of birth.

- Official birth document issued by a U.S. state, jurisdiction or territory (birth documents issued by a hospital and notifications of birth registration and Puerto Rico birth certificates issued before July 1, 2010 are not accepted)
- Valid, unexpired U.S. passport or U.S. passport card (temporary passports are not accepted)
- Unexpired foreign passport with ONE of the following:
 - Unexpired U.S. visa and unexpired or expired I-94 or entry stamp
 - Unexpired I-551 stamp on a foreign passport, an unexpired or expired U.S. immigration visa, or an I-94
- Unexpired Employment Authorization Document (EAD-Form I-766)
- Consular Report of Birth Abroad (FS-240)
- Certificate of Birth Abroad (FS-545)
- Certification of Report of Birth of a U.S. Citizen (DS-1350)
- U.S. Certificate of Naturalization (Form N-550 or Form N-570)
- U.S. Certificate of Citizenship (Form N-560 or Form N-561)
- Valid, unexpired permanent resident card (Form I-551)
- REAL ID compliant driver's license or ID card

Proof of Legal Presence Documents

All first time applicants must present proof of legal presence. Applicants whose Virginia credential has expired or been suspended, revoked or canceled will need to provide proof of legal presence prior to obtaining a new license or ID card. Documents presented as proof of legal presence must show your full legal name and date of birth. If the name on your legal presence document does not match the name you expect to use on your driver's license or ID card, you will need to present evidence of your legal name change.

- Official birth document issued by a U.S. state, jurisdiction or territory (birth documents issued by a hospital and notifications of birth registration and Puerto Rico birth certificates issued before July 1, 2010 are not accepted)

- Virginia Certificate of Foreign Birth (Documents displaying the statement "Not evidence of U.S. citizenship" are not accepted)
- Valid, unexpired U.S. passport or U.S. passport card (temporary passports are not accepted)
- U.S. Certificate of Naturalization (Form N-550 or Form N-570)
- U.S. Certificate of Citizenship (Form N-560 or Form N-561)
- Unexpired foreign passport with **ONE** of the following:
 - Unexpired U.S. visa and unexpired I-94 or entry stamp. F1/F2 applicants must present an I-20; J1/J2 applicants must present a DS-2019
 - Unexpired I-94W
 - Unexpired U.S. immigrant visa with temporary I-551 notation presented within one year of entry
 - Unexpired I-551 stamp
- Unexpired passport from Canada or Micronesia with an unexpired I-94 or entry stamp (temporary passports are not accepted)
- USCIS form I-797 displaying the applicant's name (Depending on the purpose and nature of the form, the I-797 may not be accepted. The I-797 for an I-765 application is not accepted.)
- Unexpired Permanent Resident card
- Unexpired temporary I-551 stamp on an I-94, with photograph of the bearer
- Consular Report of Birth Abroad (FS-240)
- Certification of Report of Birth of a U.S. Citizen (DS-1350)
- Certificate of Birth Abroad (FS-545)
- Canal Zone Government Certificate of Live Birth (Panama Canal Zone) issued between February 26, 1904 and October 1, 1979 when presented with proof of the holder's parent(s)' U.S. citizenship at the time of the birth
- U.S. Citizen Identification card (I-179, I-197)
- Unexpired Re-entry Permit (I-327)
- Unexpired Refugee Travel Document (I-571)
- Form I-94 Record of Arrival and Departure stamped Refugee
- Official letter from the U.S. Citizenship and Immigration Services (USCIS) or U.S. Immigration and Customs Enforcement (ICE) indicating one of the following:
 - the applicant's application for adjustment of status to lawful permanent resident has been reopened and restored to a pending status
 - the applicant's application for temporary protected status has been received and a duplicate notice cannot be issued
 - the applicant has been granted deferred action (during period of deferred action)
- Asylees may present documentation from the United States Citizenship and Immigration Service or U.S. Immigration Court such as a Form I-94 stamped Asylee indicating that asylum has been granted.
- Applicants for asylum may present an application for asylum along with documentation from the United States Citizenship and Immigration Service or U.S. Immigration Court indicating receipt of the application.

Proof of Virginia Residency

You must present at least one document from the primary list of residency documents. The second proof of residency may come from either the primary list or the secondary list. Original documents must show your name and the address of your current Virginia residence as it appears on the application. Documents printed from an online account may be accepted. You must give a street address. **A post office box or business address is not accepted.**

However, if you do not want your address of residence to appear on your driver's license or ID card, you may request that an alternate mailing address be displayed. This address must also be in Virginia and must be an address where you currently receive mail delivered by the U.S. Postal Service. If you change your residence or alternate mailing address to one outside Virginia, your driver's license or ID card will be canceled. Exceptions may be made for some individuals such as active duty military personnel and Virginia residents employed outside the U.S. (see publication DMV 143 Re-Establishing your Virginia Residency)

Applicants under age 19 can have a parent or legal guardian certify their Virginia residency. The parent or legal guardian must appear in person with the applicant and show proof of identification and two proofs of Virginia residency from the residency list.

Primary Proof of Virginia Residency Documents

- Deed, mortgage, monthly mortgage statement or residential rental/lease agreement
- U.S. Postal Service change of address confirmation form or postmarked U.S. mail with forwarding address label
- Virginia voter registration card mailed to you by your local registrar
- Virginia driver's license, commercial driver's license, learner's permit, or DMV-issued ID card displaying the applicant's current Virginia address (unexpired or expired for no more than one year)
- Cancelled check not more than two months old displaying the applicant's name and address (voided checks are not accepted)
- Certified copy of school records/transcript or official report card issued within the last year by a school accredited by a U.S. state, jurisdiction or territory
- Virginia Department of Education Certificate of Enrollment form
- Utility bill, not more than two months old, issued to applicant. Examples include gas, electric, sewer, water, cable or phone bill. (cellular phone bills are not accepted)
- Monthly bank or credit card statement not more than two months old
- Payroll check stub issued by an employer within the last two months
- U.S. Internal Revenue Service tax reporting W-2 form or 1099 form not more than 18 months old

- Receipt for personal property taxes or real estate taxes paid within the last year to the Commonwealth of Virginia or a Virginia locality
- Annual social security statement for the current or preceding calendar year
- Current homeowners insurance policy or bill
- Current automobile or life insurance bill (cards or policies are not accepted)
- Medical or dental bill issued within the last two months
- Virginia Offender Information Form
- Approved Homeless Shelter Agreement

Active duty military member assigned to a unit based in Virginia may present one of the following:

- Letter from commanding officer on official letterhead, with an original signature, stating that the applicant resides onboard a ship docked in Virginia or in a barracks located in Virginia
- Orders from the U.S. military assigning the applicant to a military unit with a Virginia address
- Leave and Earnings Statement (LES) displaying Virginia as applicant's home of record

Secondary Proof of Virginia Residency Documents

- Postmarked mail displaying the applicant's name and current address
- Official correspondence from a federal, state, or local government agency displaying the applicant's name and current address (DMV issued documents without postmarked envelopes are not accepted)
- Billing statement or other official document from a recognizable business or government agency displaying the applicant's name and current address

Proof of Social Security Number

Virginia law requires DMV to collect your social security number (SSN); however, your SSN will not be displayed on your Virginia credential. DMV will assign a customer number which will display on your credential.

The proof of SSN document you submit must display your name, and all nine digits of your SSN.

- Social security card (individual Taxpayer Identification Numbers are not accepted)
- W-2 form
- Payroll check stub issued by employer that shows full Social Security number
- SSA-1099 form
- Non-SSA-1099 form

Proof of Name Change

If the name listed on your proof of identity document does not match the name you want to appear on your driver's license or ID card you will need to present document(s) that connect the name on the identity document to your current full legal name.

If you currently hold a valid Virginia driver's license or ID card, you must present it along with one of the documents listed below for proof of your name change. If you cannot present your Virginia issued credential, you must present one proof of identity from the primary document list in addition to one of the documents listed below as proof of name change.

- Marriage certificate (including same-sex marriage certificates) Note: Civil union documents and marriage licenses are not accepted
- Divorce decree if the decree states the change from married name to maiden name
- Court order granting the name change

Issuance

You may hold either a driver's license or an ID card, but not both.

Applicants that have successfully completed the driver's license or ID card process will be issued either a temporary driving permit (valid for 30 days) or an ID card receipt. You will receive your new driver's license or ID card in the mail within 7-10 days. Therefore, your address on file with DMV must be your current mailing address. The U. S. Postal Service will not forward your credential.

In accordance with Va. Code §46.2-328.1, the following are eligible to apply for a driver's license or ID card:

- Citizens of the United States
- Legal Permanent Residents of the United States
- Conditional Resident Aliens of the United States
- Holders of a valid, unexpired nonimmigrant visa status
- Individuals with a pending or approved application for asylum in the United States
- Refugees
- Individuals with a pending or approved application for temporary protected status in the United States
- Individuals with approved deferred action status
- Individuals with a pending application for adjustment of status to legal permanent resident status or conditional resident status

All first time licenses issued to individuals under age 18 will be sent to the Juvenile and Domestic Relations Court in your locality. The court will then notify you when and where to report for your licensing ceremony. A parent or guardian must attend the ceremony with you if you are under age 18 on the date of the ceremony. After completion of the ceremony, the court will distribute the license to you.

Veteran Indicator

If you are a veteran, you may be eligible to add a veteran indicator to your Virginia driver's license, commercial driver's license, learner's permit or identification card. This indicator can serve as proof of veteran status to receive discounts from retailers and restaurants. For information on which retailers and restaurants offer discounts for veterans, visit the Virginia Department of Veterans Services (DVS) website at www.dvs.virginia.gov.

To be eligible for the veteran indicator, you must have served in the U.S. Armed Forces and received an honorable or general discharge; hold an unexpired Virginia driver's license, commercial driver's license, learner's permit or DMV-issued ID card or be applying for one; and present DMV with a copy of a document (or combination of documents) that indicate branch of service, discharge date, and discharge status.

Acceptable documents to prove veteran status include:

- DD-214
- DD 256
- WD AGO
- NGB 22
- Military Retiree Card (DD-2)

For full eligibility requirements, visit www.dmvNOW.com/military.



Completion of this section is requested but not required to apply for a driver's license or ID Card. (Virginia Code §2.2-3806)

INFORMATION FOR THE DEPARTMENT OF ELECTIONS

Are you a citizen of the United States of America?

YES (INITIAL BOX)

NO (INITIAL BOX)

Do you want to apply to register to vote or change your voter registration address? YES (INITIAL BOX) NO (INITIAL BOX)

INFORMATION FOR THE VIRGINIA TRANSPLANT COUNCIL

Yes, I would like to become an organ, eye and tissue donor.



DRIVER'S LICENSE AND IDENTIFICATION CARD APPLICATION

DL 1P (08/16/2019)

LOG #

Purpose: Use this form to apply for a driver's license, learner's permit, or identification card.

Instructions: Submit completed application to any DMV Customer Center. Complete front and back of this application.

Note: A \$5 service fee applies to each license or identification card renewal conducted in a Customer Service Center (CSC) if the transaction is eligible to be performed by internet or mail, unless the renewal is conducted with another transaction that must be completed in person at a CSC.

APPLICATION TYPE

REAL ID: ID requirements for domestic air travel and access to secure federal facilities change Oct. 1, 2020. A REAL ID meets these requirements.

Would you like to apply for a REAL ID license/identification card? Yes No (Not applicable if applying for a Motorcycle Learner's Permit)

If yes, view the documents you'll need at dmvNOW.com/REALID or ask for a brochure.

- | | | |
|--|--|--|
| <input type="checkbox"/> Driver's License | <input type="checkbox"/> Motorcycle Learner's Permit (classification not applicable) | <input type="checkbox"/> Identification (ID) Card |
| <input type="checkbox"/> Learner's Permit and Driver's License | <input type="checkbox"/> Driver's License with School Bus Endorsement (to carry less than 16 passengers) | <input type="checkbox"/> Hearing Impaired ID Card |
| <input type="checkbox"/> Driver's License with Motorcycle (complete Motorcycle Classification section below) | <input type="checkbox"/> Driver's License Testing for Foreign Diplomats | <input type="checkbox"/> Emancipated Minor ID Card |
| <input type="checkbox"/> Motorcycle Only License (complete Motorcycle Classification section below) | | |

Motorcycle Classification

- Maintaining current Virginia Motorcycle Classification
- Add, Upgrade or Transfer Motorcycle Classification or obtain Motorcycle Only License. Additional testing may be required. Check applicable box below.
- M 2 (2 wheels) M 3 (3 wheels) M (both 2 and 3 wheels)

Replacement License or Identification Card (check one of the following): I am surrendering my current license or ID card.

I certify I cannot surrender my current license or ID card because it is: Lost Stolen Destroyed

APPLICANT INFORMATION

NOTE: YOUR ADDRESS BELOW MUST BE CURRENT. THE U.S. POSTAL SERVICE WILL NOT FORWARD YOUR LICENSE OR ID CARD.

| | | | | | | |
|--|-------------------------|--|--|------------------------------|-----------|--|
| FULL LEGAL NAME (last, first, middle, suffix) | | | | SOCIAL SECURITY NUMBER (SSN) | | <input type="checkbox"/> I HAVE NOT BEEN ISSUED A SSN. |
| BIRTHDATE (mm/dd/yyyy) | PHONE NUMBER (optional) | SEX (check one) <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE | WEIGHT LBS. | HEIGHT FT. IN. | EYE COLOR | HAIR COLOR |
| STREET ADDRESS | | APT NO. | CITY | STATE | ZIP CODE | |
| IF YOUR NAME HAS CHANGED, PRINT YOUR FORMER NAME HERE | | | NAME OF CITY OR COUNTY OF RESIDENCE | | | |
| | | | <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY OF | | | |
| MAILING ADDRESS (if different from above - this address will show on your license/permit/ID) | | | APT NO. | CITY | STATE | ZIP CODE |

- | | |
|---|--|
| 1. Do you wear glasses or contact lenses to operate a motor vehicle? | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 2. Do you have a physical or mental condition which requires that you take medication? If yes, please list the condition(s) and the name of the medication(s). | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 3. Have you ever had a seizure, blackout, or loss of consciousness? | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 4. Do you have a physical condition which requires you to use special equipment to drive? | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 5. Have you been convicted within the past ten years in this state or elsewhere of any offense resulting from your operation of, or involving, a motor vehicle? (Do not include parking tickets.) | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 6. Has your license or privilege to drive ever been suspended, revoked, or disqualified in this state or elsewhere, or is it currently suspended, revoked or disqualified? | <input type="checkbox"/> YES <input type="checkbox"/> NO |

If you answered YES to any of the above provide an explanation here.

SPECIAL INDICATOR REQUEST

Please show the following indicator(s) on my license, permit, or ID card:

- Insulin-dependent diabetic
- Speech impairment
- Hearing impairment
- Intellectual disability (IntD)
- Autism spectrum disorder (ASD)
- Blind or vision impairment (ID card only)

Must submit required physician statement

FOR DMV USE ONLY — DO NOT WRITE BELOW THIS LINE

| REQUIRED TESTS | PASS | FAIL | CUSTOMER NUMBER | TRANSACTION TYPE | FEE |
|--------------------|------|------|----------------------|---|----------------------|
| VISION | | | <input type="text"/> | <input type="checkbox"/> ORIGINAL <input type="checkbox"/> REISSUE <input type="checkbox"/> DUPLICATE <input type="checkbox"/> RENEWAL | <input type="text"/> |
| DL ROAD SIGNS EXAM | | | | | |
| DL KNOWLEDGE EXAM | | | | | |
| DL SKILLS | | | | | |
| MC KNOWLEDGE | | | CSR SIGNATURE | CSR LOGON ID | |
| MC SKILLS M2 | | | | | |
| MC SKILLS M3 | | | | | |

APPLICANT INFORMATION (continued)Do you currently have or have you ever held a license, ID card or learner's permit from another state, U.S. territory or foreign country? Yes No

If yes, provide the following:

| | | | |
|------------------------|-------------------------|------------------------------|---------------|
| LICENSE/ID CARD NUMBER | ISSUE DATE (mm/dd/yyyy) | EXPIRATION DATE (mm/dd/yyyy) | STATE/COUNTRY |
|------------------------|-------------------------|------------------------------|---------------|

PARENT OR LEGAL GUARDIAN LICENSE CONSENT

Check applicable box, review certification statement, print your name and sign where indicated.

- I authorize issuance of a learner's permit/driver's license.** I certify that the applicant is a resident of Virginia. I certify that the applicant is attending school regularly and is in good academic standing, but if not, I authorize issuance of a learner's permit/driver's license. I certify that this applicant will operate a motor vehicle for at least 45 hours (15 of which will occur after sunset) while holding a learner's permit.

If the applicant attends public school, I authorize the principal or designee of the public school attended by the applicant to notify the juvenile and domestic relations district court (within whose jurisdiction the applicant resides) when the applicant has had 10 or more unexcused absences from school on consecutive school days.

If a Special Indicator Request is checked on this application, I request on behalf of the applicant that it be shown on the learner's permit/driver's license.

I certify that the statements made and the information submitted by me are true and correct.

- I authorize issuance of an ID card.** If the applicant is under age 18, I certify that the applicant is a resident of Virginia. If a Special Indicator Request is checked on this application, I request on behalf of the applicant that it be shown on the identification card.

I certify that the statements made and the information submitted by me are true and correct.

| | | |
|------------------------------|---------------------------|-------------------|
| PARENT/GUARDIAN NAME (print) | PARENT/GUARDIAN SIGNATURE | DATE (mm/dd/yyyy) |
|------------------------------|---------------------------|-------------------|

APPLICANT UNDER AGE 18 Have you ever been found not innocent of any offense in a Juvenile and Domestic Relations Court in this or any other state? YES NO
If you answered YES, the court making the adjudication of "not innocent" or a court within the jurisdiction where the juvenile's parent/guardian resides must provide court consent below.

COURT CONSENT In my opinion the applicant's request for a learner's permit/driver's license should be granted. should not be granted.

REMARKS:

| | | |
|--------------------|-----------------|-------------------|
| JUDGE NAME (print) | JUDGE SIGNATURE | DATE (mm/dd/yyyy) |
|--------------------|-----------------|-------------------|

SELECTIVE SERVICE

All males under the age of 26 are required to check one of the following. Failure to provide a response will result in denial of your application.

- I am already registered with Selective Service.
- I am a non-immigrant alien in the U.S. and not required to register.
- I authorize DMV to forward to the Selective Service System personal information necessary to register me with Selective Service.

By signing this application, I consent to be registered with Selective Service, if required by federal law. If under age 18, an appropriate adult must complete and sign below: I authorize DMV to send information to Selective Service which will be used to register applicant when he is 18 years old.

SIGNATURE (check one and sign) PARENT / GUARDIAN JUDGE, JUVENILE DOMESTIC RELATIONS COURT EMANCIPATED MINOR

VETERAN INDICATOR

- I would like to add/keep the veteran indicator on my driver's license or identification card.
- I would NOT like to add/keep the veteran indicator on my driver's license or identification card.

You must complete a Virginia Veteran Military Service Certification (DL 11) form and provide an acceptable veteran service proof document to add the veteran indicator, unless you have already done so.

GOVERNMENT EMPLOYEES - (Fee waiver certification)

I certify that I am employed by the: Commonwealth of Virginia or City of County of Town of _____
to operate a motorcycle solely in the course of this employment and, because of such employment, I am entitled to the waiver of the motorcycle class endorsement fee, provided I have paid for and hold a valid Virginia driver's license or have made application for such.

NOTICE

Va. Code §§46.2-323 and 46.2-342 require that you provide DMV with the information on this form (including your social security number). Your personally identifiable information is being collected for record keeping purposes and will be disseminated only in accordance with Va. Code §§46.2-208, 46.2-209, and the Driver's Privacy Protection Act, 18 USC §2721. Persons convicted of certain sexual offenses (as listed in Va. Code §9.1-902) must register or re-register with the Virginia Department of State Police as provided in Va. Code §§9.1-901, 9.1-903, and 9.1-904. If you provide a non-Virginia residence/home address or non-Virginia mailing address, your application for a driver's license or permit may be denied. Upon issuance of a driver's license, commercial driver's license or identification card in the Commonwealth of Virginia, any driver's license, commercial driver's license or identification card previously issued by another state must be surrendered and will be cancelled by the issuing state.

CERTIFICATION

I certify and affirm that I am a resident of Virginia, that all information presented in this application is true and correct, that any documents I have presented to DMV are genuine, and that my appearance, for purpose of my DMV photograph, is a true and accurate representation of how I generally appear in public. I make this certification and affirmation under penalty of perjury and understand that making a false statement on this application is a criminal violation. By signing this form, I authorize DMV to verify the information provided on this application, as required to determine eligibility.

| | | |
|------------------------|---------------------|-------------------|
| APPLICANT NAME (print) | APPLICANT SIGNATURE | DATE (mm/dd/yyyy) |
|------------------------|---------------------|-------------------|