

HAMPRON UNIVERSITY
HAMPTON, VIRGINIA 23668



Hampton University Ministers' Conference

Choir Directors' & Organists' Guild Workshop
Office of the Executive Director/Treasurer
757-727-5340

April 22, 2024

OPEN OFFICES: Assistant Secretary: Hampton University Ministers/ Conference
Assistant Secretary: Choir Directors' & Organists' Guild Workshop

TERMS OF OFFICE: HUMC 2025 AND HUMC 2026

ELECTIONS AND VOTING

In order to promote continuous growth, inclusiveness, and broader participation, the Hampton University Ministers' Conference/Choir Directors' & Organists' Guild Workshop elections for officers shall be biennially. The elections and voting shall be governed by the Hampton University Ministers' Conference Bylaws and where the Bylaws are silent, the most current edition of Robert's Rules shall be determinative.

SECTION ONE: Elections

- A. The Hampton University Ministers' Conference-Choir Directors' & Organists' Guild election of Officers shall be held biennially (every two years).
- B. During the election year, all candidates must complete and submit a Hampton University Ministers' Conference/Choir Directors' & Organists' Guild Workshop Officers Nomination Profile Form along with all required supporting documents to the Office of the Executive Director & Treasurer by **May 15, 2024** (*The form may be obtained through the Office of the Executive Director/Treasurer.*)
- C. **THERE WILL BE NO WRITE-IN CANDIDATES.**
- D. The Nominating Committee shall identify and present the list of candidates eligible, according to stated criteria, for election by the general body, to serve as officers of the Hampton University Ministers' Conference-Choir Directors' and Organists' Guild Workshop.
- E. The Chair of the Nominating Committee is responsible for submitting the list of eligible candidates to the Office of the Executive Director & Treasurer.
- F. The list of candidates will be placed on the ballot according to their prospective officers.

Stated Criteria of Eligibility

Eligibility for the offices of President, Vice President, Secretary, and Assistant Secretary are as follows:

- a. Attended Hampton University Ministers' Conference for at least 3 previous years.

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Stated Criteria of Eligibility (continued)

- b. Earned a Master of Divinity degree from an accredited seminary listed in the Association of Theological Schools (ATS).
- c. Served at least 3 years in pastoral or institutional ministry.
- d. Completed and submitted a Hampton University Ministers' Conference/Choir Directors' & Organists' Guild Workshop Officers Nomination Profile Form and all required supporting documentation by **May 15, 2024.**

SECTION TWO: Voting

- A. The voting for the Hampton University Ministers' Conference/Choir Directors' & Organists' Guild Workshop shall be held biennially (every two years.)
- B. ALL CONFERENCE REGISTRANTS ARE ELIGIBLE TO VOTE. (You must be registered for the current year's conference to vote.)
- C. ALL Conference registrants will be required to provide proof of registration in order to vote.
- D. Voting shall be by ballot using voting machines.
- E. Voting shall take place on Sunday and Monday during registration for the Hampton University Ministers' Conference.
- F. The hours for voting shall be 4 p.m. to 8 p.m. on Sunday and 8:00 a.m. to 5:00 p.m. on Monday.
- G. **THERE WILL BE NO WRITE-IN CANDIDATES.**



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