Application Deadlines*
May Graduation – Nov. 1
Aug. Graduation – Mar. 1
Dec. Graduation – June 1

Hampton University Online

APPLICATION FOR ADMISSION TO CANDIDACY FOR DEGREE COMPLETION

Counseling (General Counseling-COU/GEN – M.A.)

Only fully complete forms will be processed when submitted before the application deadline.

I wish to apply for candidacy and graduation. I am applying at least 6 months (but no more than 1 year) prior to my expected graduation date, have met all admission requirements, have a cumulative GPA of 3.0 or higher, and do not have any incomplete course work.

_____ _____ _____
Clearly print your full name as it should appear on the diploma (limit to three names) | Student ID Number | Email Address

_____ _____
Local Address (Street, City, State, Zip Code) | Permanent Address (Street, City, State, Zip)

Masters of Arts _____ _____
Degree | Hometown (City, State, Country) for Commencement Program | Telephone Number

May / Aug / Dec 20____ _____
Expected month and year of graduation (**Circle one** and **include year**) | Previous degrees earned (University, Degree, Year)

Use your unofficial transcript (HUnet) to complete the Degree Plan of Study below. Identify the term (Fall = F, Spring = S, Summer = Su) and year for which a course was/will be taken and the grade received. Indicate substitutions in the appropriate column with the course and number. Put a check mark (√) in the appropriate column if a course is transfer credit or waived.

Degree Plan of Study			Cr	Term	Grade	Substitute*	Transfer*	Waived*
Required Courses: 31 credits								
COUO	603	Counseling with Diverse Populations	3					
COUO	604	Life Span Development	3					
COUO	606	Treating the Substance Abuser	3					
COUO	610	Ethics and Legal Aspects of Counseling	3					
COUO	612	Career Development	3					
COUO	614	Community Mental Health and Welfare Services	3					
COUO	616	Theory and Practice	3					
COUO	619	Group Process in Counseling	3					
COUO	622	Assessment and Appraisal in Counseling	3					
COUO	671	Intro to Research and Program Evaluation	3					
COUO	702	Comprehensive Examination	1					

*The appropriate forms must be filed to receive credit for course substitutions, transfer credit and waivers. **Total Credits: 31**

I understand that I may not deviate from the Degree Plan of Study without permission from the Director of Hampton University Online.

_____ _____
Student's Signature | Date | Program Coordinator's or Dept. Chair's Signature | Date

For Official Use Only

Met Admission Requirements: _____
Cumulative GPA: _____
Incomplete Coursework: _____
Comprehensive Examination: _____

☐ Approved ☐ Denied

Reason for denial: _____
_____

_____
Hampton University Online Director's Signature | Date

*__Late applications require written explanation to be approved by the Provost.__