



COMPREHENSIVE EXAMINATION APPLICATION

Only completed forms will be processed

I wish to apply for permission to take the Comprehensive Examination in partial fulfillment of the requirements for my stated degree program. I acknowledge that I am applying to take this exam in the semester in which I plan to complete all degree requirements.

Name _____ HU ID Number _____

Current address (street, city, state and zip code) _____ E-mail Address _____

Major Field (and **concentration**, if any) _____ Telephone Number _____

Degree: M.A. M.S. Ph.D. D.P.T. Catalog Year _____
(Readmitted students, please refer to the academic catalog)

Fall Spring Summer

Semester and year of which the comprehensive exam is to be taken _____ Year _____

This will be my 1st 2nd (3rd attempt must be approved by the Graduate Council)

If you are attempting to take the exam for a third and final time, you must attach a petition addressed to The Graduate Council to this application.

Answer the following questions:

- | | | |
|---|-----|----|
| 1. I have been admitted to candidacy for degree completion. | Yes | No |
| 2. I have cleared all incomplete (I) grades other than approved exceptions. | Yes | No |
| 3. I have not earned more than eight (8) credit hours below the grade of "B." | Yes | No |
| 4. I will be taking the exam during my final semester | Yes | No |
| 5. My time to degree completion will not be expired during my exam term (4 years Masters/7 years Ph.D.) | Yes | No |
| 6. My cumulative grade point average is: | | |
| 7. I have attached my most recent unofficial HUNet transcript. | Yes | No |

Student's Signature _____ Date _____

Program Coordinator's Signature _____ Date _____

Department Chair's Signature _____ Date _____

Academic Deans' Signature _____ Date _____

****Once your comprehensive application has been approved, you are then eligible to register for your program's comprehensive examination course.***

For Office Use Only

Hampton University Online Director's Signature _____

Approved Denied
Date

Reason for denial: _____