



# REQUEST TO CONDUCT THE ORAL THESIS/DISSERTATION DEFENSE

*Only fully completed forms will be processed*

*\* A draft manuscript must be submitted to Hampton University Online with this request form*

Name	Student ID # (addddfdaddaddress)	E-mail address
Current address (street, city, state and zip code) or primary email address	Telephone number	
Major (and concentration, if any)	M.B.A.    M.A.    M.S.    M.T.    D.P.T.    Ph.D.	
Check one: Thesis    Dissertation	Degree	

Thesis/Dissertation title

I request that the Hampton University Online authorize the Chair of my advisory committee to conduct the formal oral defense of my thesis/dissertation on the following day :

Day , Date	Time	Building and Room
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I understand that the final product of my thesis/dissertation copies (requested number, plus two; plus three if Nursing) are due to the Hampton University Online within 7 days of the above stated date. In addition, the date I am submitting this form is at least two weeks prior to the requested defense date.

Student Signature	Date
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I have reviewed a draft of the manuscript of the above-named student and find it to be satisfactory for the purposes of the oral presentation. I understand the student will have 7 days after the oral defense to make any corrections suggested by the advisory committee and submit the thesis/dissertation copies in final form to the Hampton University Online.

Committee Chair Signature	Date
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Program Coordinator's Signature	Date	Approved	Denied
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Department Chair's Signature	Date	Approved	Denied
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Academic Dean's Signature	Date	Approved	Denied
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***FOR OFFICE USE ONLY***

_____	_____	Approved	Denied
Hampton University Online Director Signature	Date		