

HAMPTON UNIVERSITY  
Hampton, Virginia 23668

Greetings Hampton Family,

I am reaching out to you for assistance with the 2024 Fall enrollment and matriculation process for your student. By now, your future Pirate should have received correspondence via HU Email regarding the **process for obtaining their HU student identification card**. I am asking (begging) parents and guardians to review the information below **and assist** your student as needed to ensure that this process is **correctly completed by July 31, 2025**.

We are laser-focused on streamlining and making our processes more efficient. Let's work together to ensure that your student has a "Move-In Ready" orientation experience. Remember, ask your future Pirate to complete this very important step in the Hampton University matriculation process by July 31, 2024. Failure to adhere to this deadline may impact the arrival check-in process. We can't wait to welcome our newest Pirate family members in August!

For additional information or if assistance is needed please email [HUPDPhoto@hamptonu.edu](mailto:HUPDPhoto@hamptonu.edu)

Kind regards,

*Angela Nixon Boyd*

Assistant Vice President for Enrollment Management and Dean of Admission

# HAMPTON

## UNIVERSITY

### Self-Service Hampton U Photo ID Station

#### Submit Your Photo For HU ID

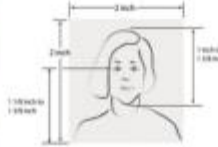
**Step 1: Take a clear picture with a light background from the shoulder profile and up**

**Step 2: Go to Hu Email, Look for an email from Hampton Online Photo Submission**

**Step 3: Follow Directions, Then Submit**



Acceptable Photo



Unacceptable Photo

#### Follow These Guidelines To Submit An Acceptable Photo

- **Submit one color photo, taken in the last 12 months**
- **Your photo must Clearly identify YOU. Your entire head and shoulders must be visible, with space between your head and the top of the photo**
- **Show only you in the photo**
- **Be in color and have a solid white or off white background**
- **Be face forward, looking directly into the camera**
- **Be in JPEG format**
- **Be pixel size larger than 120x90 and file size between 15 KB and 1MD**

#### Your Photo Must **NOT** Have

- **Items touching face such as props or hand gestures**
- **Glares or reflections , especially from glasses**
- **Jewelry or garments obstructing view of face**
- **Hats or sunglasses**
- **Filters commonly used on social media**

**Failure to submit an acceptable photo using the required format will disrupt student onboarding and limit access to on-campus facilities and other venues**

**FOR MORE INFORMATION CONTACT HU TRAFFIC OFFICE  
(757)-727-5258**