Hampton University Online

APPLICATION FOR ADMISSION TO CANDIDACY FOR DEGREE COMPLETION
Business Administration – PHD
Only fully complete forms will be processed when submitted before the application deadline.

I wish to apply for candidacy and graduation. I am applying at least 6 months (but no more than 1 year) prior to my expected graduation date, have met all admission requirements, passed the Doctoral Qualifying Exam, completed all core courses, satisfied the teaching requirement, and have a cumulative GPA of 3.0 or higher.

_____   _____   _____
Clearly **print** your full name as it should appear on the diploma (**limit to three names**)   Student ID Number   Email Address

_____   _____
Local Address (Street, City, State, Zip Code)   Permanent Address (Street, City, State, Zip)

Doctor of Philosophy   _____   _____
Degree   Hometown (City, State, Country) for Commencement Program   Telephone Number

May / Aug / Dec 20_____   _____
Expected month and year of graduation   Previous degrees earned (University, Degree, Year)
(**Circle one** and **include year**)

Use your unofficial transcript (HUnet) to complete the Degree Plan of Study below. Identify the term (Fall = F, Spring = S, Summer = Su) and year for which a course was/will be taken and the grade received. Indicate substitutions in the appropriate column with the course and number. Put a check mark (√) in the appropriate column if a course is transfer credit or waived.

Degree Plan of Study (2011 catalog-2019)			Cr	Term	Grade	Substitute*	Transfer*	Waived*
Required Courses: 61 credits								
BLAO	740	Managerial Economics	3					
BLAO	702R	Adv Organization Theory & Practice	3					
BLAO	703R	Adv Computer Applications	3					
BLAO	704R	Adv Topics in Research	3					
BLAO	720	Financial Accounting & Reporting[1]	3					
BLAO	734	Concepts of Investment Decisions[1]	3					
BLAO	706	Teaching Methodology	1					
BLAO	705R	Behavior Research Methods	3					
BLAO	706R	Empirical Research Methods	3					
BLAO	701R	Organizational Behavior	3					
BLAO		Major Coursework	3					
BLAO		Major Coursework	3					
BLAO		Major Coursework	3					
BLAO		Major Coursework	3					
BLAO		Major Coursework	3					
BLAO		Major Coursework	3					
BLAO	707R	Pre-proposal Presentation	3-12					
BLAO	800	Dissertation I	8					
BLAO	810	Dissertation II	4-24					

*The appropriate forms must be filed to receive credit for course substitutions, transfer credit and waivers.   **Total Credits: 61**
Students may transfer up to 6 hours of graduating credit to meet major course requirements.

[1] Course may be used to meet major coursework requirements for students with Accounting/Finance as a major concentration or the course can be used to meet minor coursework requirements for students with Management/Marketing as a major concentration.
I understand that I may not deviate from the Degree Plan of Study without permission from the Hampton University Online Director.

_____   _____
Student's Signature   Date   Program Coordinator's or Dept. Chair's Signature   Date

For Official Use Only

Met all Admission Requirements: _____
Cumulative GPA: _____   ☐ Approved   ☐ Denied
Incomplete Coursework: _____
Advisory Committee Approved: _____   Reason for denial: _____
Dissertation Approved: _____   _____
Qualifying/Comp. Exam ____/_____

_____
Hampton University Online Director Signature   Date