



## **Required Documentation**

**Any documentation received must be typewritten on letterhead and signed by the appropriate licensed personnel.**

**Physical Disabilities- Documentation must be within the last six years**

**Documentation submitted must include the following:**

1. Diagnosis of disability
2. Date patient was last treated
3. If disability is temporary or permanent-estimated time frame of treatment
4. Functional limitations
5. Recommendations for accommodations in a competitive college environment

**Learning Disabilities- Documentation must be within the last three years**

**Documentation submitted must include the following:**

1. Diagnosis of disability
2. Diagnosis by a qualified professional
3. Diagnostic Interview
4. Intelligence test score (WAIS-R)
5. Measurement of Cognitive Processing (Woodcock-Johnson)
6. Aptitude Achievement test date
7. DSM IV diagnosis
8. Evaluation of ability to function in a competitive college setting
9. Recommendations for academic support based on diagnosis.

**ADHD or other Attention/Concentration/Processing Disorder- Documentation must be within the last three years**

**Documentation submitted must include the following:**

1. Diagnosis by a qualified professional
2. Test date and assessment tools used to make diagnosis
3. Medication and treatment plan
4. Recommendations for academic accommodations in a competitive college environment

**Deaf and Hard of Hearing**

**Documentation submitted must include the following:**

1. Current audiology report
2. Status of current functioning
3. Recommendation for accommodations in a competitive college environment

## *Hampton University: Office of Compliance and Disability Services*

### **Psychiatric Disabilities- Documentation must be within the last three years**

#### **Documentation submitted must include the following:**

1. Current DSM IV diagnosis by qualified professional (psychiatrist/psychologist)
2. Current symptoms, fluctuating conditions and prognosis
3. Assessment procedures used to make diagnosis
4. Current medications, side effects that may affect academic performance
5. Recommendation for academic accommodations in a competitive college environment must be supported by diagnosis.

### **Special Parking for the purpose of attending appointments**

#### **Documentation submitted must include the following:**

1. Diagnosis of Disability by qualified professional
2. Date patient was last treated
3. Schedule of appointments or frequency of required visits (**From local provider**)

#### **\*Insufficient Documentation**

Although helpful in providing information regarding the student's educational experience, IEPs (Individual Educational Plans) and 504 Plans are not sufficient documentation to determine eligibility for services.