

**HAMPTON UNIVERSITY
FINANCIAL AID AND SCHOLARSHIP
FROM EXTERNAL FUNDS
STUDENT AID**

Index _____
Fund _____
Organization _____
Account _____
Program _____

Name of Grant _____

DETC# _____
F/A Fund# _____
Classification _____
Major _____
GPA _____
Academic Year _____

Name of Student _____ Student ID# _____

(PLEASE CHECK ONE) United States Citizen ___ (y/n) Permanent Resident ___ (y/n) International Student ___ (y/n)

International students receiving assistance under Account codes 7101 and/or 7105: I-20 Forms must be attached.
For more information: <http://admissions.hamptonu.edu/page/Admission-Requirements-for-International-Students>.

SCHOLARSHIP/GRANT AWARD: Yes ___ No ___

	Fall	Spring	Summer 1 st Session	Summer 2 nd Session
Tuition	\$ _____	\$ _____	\$ _____	\$ _____
Room and/or Board	\$ _____	\$ _____	\$ _____	\$ _____
Comp and Tech Fee/Reg	\$ _____	\$ _____	\$ _____	\$ _____
TOTAL	\$ _____	\$ _____	\$ _____	\$ _____

STIPEND SUPPORT: Yes ___ No ___

TOTAL AMOUNT: \$ _____

Monthly Amounts	Monthly per Semester Limits for Stipends:	
	Undergraduate:	Graduate:
	\$1,250 (\$5,000 max/semester)	Tier 1 - \$1,500 (1 ST Time) Tier 2 - \$1,750 (Masters) Tier 3 - \$2,000 (Doctorate)

SIGNATURES

Student's Signature

Asst VP for Grants Management

Principal Investigator (PI)

Asst VP for Business Affairs and Comptroller

School Dean

Director of Financial Aid

Provost/Designee (signature required if school dean is PI)

**YOUR SIGNATURE ABOVE CONFIRMS THAT YOU HAVE READ AND UNDERSTAND THE FOLLOWING STATEMENTS
(continued on Page 2):**

1) DEFINITIONS OF TERMS:

- **DIRECT COST OF ATTENDANCE FOR ON-CAMPUS STUDENTS:** TUITION, ROOM AND BOARD, COMPREHENSIVE FEE AND TECHNOLOGY FEE CHARGES (THE FINANCIAL AID HOME PAGE CONTAINS THE CURRENT DIRECT COST OF ATTENDANCE <http://www.hamptonu.edu/studentservices/financialaid/>)
- **GIFT AID:** AID THAT DOES NOT HAVE TO BE REPAYED, SUCH AS SCHOLARSHIPS, GRANTS, AND STIPENDS

2) ALL GIFT AID PROVIDED USING THIS FORM IS INTENDED TO PAY THE DIRECT COST OF ATTENDANCE. IF THIS GIFT AID IS A STIPEND PAID DIRECTLY TO THE STUDENT AND AND NOT USED AS INTENDED, THIS MAY RESULT IN THE STUDENT OWING A BALANCE TO HAMPTON UNIVERSITY IF A REDUCTION OR CANCELLATION OF HAMPTON UNIVERSITY GIFT AID IS REQUIRED (#3 PROVIDES AN EXAMPLE).

3) IF THE STUDENT IS ALSO RECEIVING GIFT AID FROM HAMPTON UNIVERSITY (ADMISSIONS OR ATHLETICS SCHOLARSHIPS FOR EXAMPLE), THAT GIFT AID WILL BE REDUCED OR CANCELLED IF THIS GIFT AID CAUSES THE GIFT AID TOTAL TO EXCEED THE DIRECT COST OF ATTENDANCE (THE ADMISSIONS SCHOLARSHIP INFORMATION PAGE PROVIDES THIS RULE IN THE ADDITIONAL INFORMATION SECTION <http://admissions.hamptonu.edu/page/Scholarship-Information>).

Example of the need for the Financial Aid Office to reduce Hampton University gift aid:

\$10,000 = Hampton University Admissions Scholarship
\$25,000 = External Scholarships
+\$3,270 = Virginia Tuition Assistance Grant
\$38,270 = Total Gift Aid

The 2018-19 Direct Cost of Attendance for this student is \$38,480 and she receives a stipend from her major department for \$1,000 in the Spring semester, increasing her Total Gift Aid to \$39,270.

\$38,480 = Direct Cost of Attendance
-\$39,270 = New Total Gift Aid
\$790 = over-awarded

The Financial Aid Office is required to reduce the Admissions Scholarship by the over-awarded amount.

\$10,000 = Admissions Scholarship
-\$790 = over-award caused by stipend (which may result in balance due once reduced from scholarship)
\$9,210 New Hampton University Admissions Scholarship amount after reduction

- 4) It is strongly advised that all student aid forms used to award gift aid are submitted for processing by August 1st:
 - Generally, the Financial Aid Office packages students for the entire academic year prior to August 1st
 - Provides more time for processing and helps to ensure the aid is available for financial clearance
 - Potentially limits negative impact on student's account since adjustments to other aid, if needed, may be made prior to disbursement of aid in late-August through early September
- 5) Gift Aid made to students who are **not receiving other Hampton University scholarship(s), to include scholarships and/or grants via external sources, the sum total of all awards cannot exceed the Cost of Attendance** (e.g. All Direct Cost of Attendance charges along with established books, supplies, transportation, and miscellaneous fees).
- 6) As illustrated in the Stipend Support section above, students cannot exceed the limits for stipends. The Financial Aid Office reserves the right to make the appropriate adjustments and/or cancellation to ensure program compliance.
- 7) To prevent an over-award or overpayment, the Financial Aid Office reserves the right to reduce or cancel this award for circumstances including, but not limited to the following:
 - Award creates a conflict with other award(s) on student's account
 - Sum total of all gift aid (i.e. stipends, scholarships, grants, loans, etc.) received exceeds the student's Direct Cost of Attendance (*see #1 and #3 for details)
 - Any other circumstances which warrant reduction or removal of award
- 8) As a condition for receiving this award and in accordance with our Disclosure Policy, the recipient agrees to report all outside scholarships, tuition assistance, etc... to the Financial Aid Office. **Failure to do so could result in the reduction, retraction and/or cancellation of this award**
- 9) For all gift aid, the Financial Aid Office is responsible for the determination of eligibility for all such awards.
- 10) Students cannot receive a stipend (Account 7101) and Federal Work-study simultaneously.

A minimum of 3-5 business days for processing is required by the Financial Aid Office during peak periods (ex. Fall/Spring Registration)

HAMPTON UNIVERSITY RESERVES THE RIGHT TO CHANGE THE REQUIREMENTS WITHOUT PRIOR NOTICE.