

**CONFIDENTIAL**

**HAMPTON UNIVERSITY  
Hampton, Virginia  
Office of the Provost**

**FACULTY EVALUATION FORM**

**Date** \_\_\_\_\_

**DEPT.** \_\_\_\_\_ **NAME** \_\_\_\_\_ **RANK** \_\_\_\_\_ **YRS. AT HU** \_\_\_\_\_ **YRS. AT PRESENT RANK** \_\_\_\_\_

**DIRECTIONS:** Circle the number that corresponds most closely to your response to the following statements about the instructor's performance ranging from 4—Strongly Agree—to 0—Strongly Disagree.

**ACADEMICS AND TEACHING EFFECTIVENESS**

		<b>4 = STRONGLY AGREE</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0 = STRONGLY DISAGREE</b>
<b>1.</b>	<b>Provides fully developed syllabi that clearly state course objectives, expected outcomes, means of evaluation, important dates, required texts and materials, policies on attendance, punctuality and make-up work, office hours, and other information as required or appropriate.</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
<b>2.</b>	<b>Correlates clearly defined, outcome-oriented course objectives with effective means to assess their attainment.</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
<b>3.</b>	<b>Utilizes subject matter that is current, challenging and appropriate to the course in question.</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>

**Copies: White – Provost; Canary – Faculty Member; Pink – Dean; Goldenrod – Chairperson**

Approved February 12, 2008

	<b>ACADEMICS AND TEACHING EFFECTIVENESS (CONTINUED)</b>	<b>4 = STRONGLY AGREE</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0 = STRONGLY DISAGREE</b>
<b>4.</b>	<b>Employs effective teaching techniques—including discipline-specific tools and technology—to achieve academic objectives.</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
<b>5.</b>	<b>Creates a positive environment that encourages free-flow of communication, promotes active involvement, and otherwise enhances the teaching/learning process.</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
<b>6.</b>	<b>Maintains a respectful atmosphere in class as well as in other academic settings.</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
<b>7.</b>	<b>Incorporates important University initiatives and priorities such as the Q.E.P. into courses and other academic activities.</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
<b>8.</b>	<b>Complies with departmental, school and university policies and procedures.</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
<b>9.</b>	<b>Serves as an effective advisor for student academic and career-related needs.</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
<b>10.</b>	<b>Contributes positively to the operation, growth and development of the department.</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>

**RESEARCH/GRANTSMANSHIP**

		<b>4 = STRONGLY AGREE</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0 = STRONGLY DISAGREE</b>
<b>1.</b>	<b>Actively seeks funding opportunities.</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
<b>2.</b>	<b>Submits “Request to Apply for Grant/Contract” forms and proposals.</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
<b>3.</b>	<b>Obtains grant funding from external agencies, foundations, or corporations.</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
<b>4.</b>	<b>Obtains monetary/in-kind gifts from external agencies, foundations, or corporations.</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
<b>5.</b>	<b>Works collaboratively with others to develop competitive proposals.</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
<b>6.</b>	<b>Endeavors to produce discipline-related work.</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
<b>7.</b>	<b>Presents discipline-related work at conferences, exhibitions, and other professional venues.</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
<b>8.</b>	<b>Publishes articles in peer-reviewed journals.</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
<b>9.</b>	<b>Works on and publishes discipline-related books.</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
<b>10.</b>	<b>Combines and synthesizes grantsmanship and research.</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>

**SERVICE**

		<b>4 = STRONGLY AGREE</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0 = STRONGLY DISAGREE</b>
<b>1.</b>	<b>Serves on or acts as consultant to local, state, national or international professional or professionally related organizations or bodies.</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
<b>2.</b>	<b>Serves on departmental, school and university committees and task forces.</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
<b>3.</b>	<b>Actively supports departmental, school, and university activities, events, initiatives and concerns.</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
<b>4.</b>	<b>Actively participates in non-professional community affairs.</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
<b>5.</b>	<b>Demonstrates clear, consistent commitment to Hampton University.</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>

**ACADEMICS AND TEACHING EFFECTIVENESS**

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**RESEARCH/GRANTSMANSHIP**

\_\_\_\_\_

**SERVICE**

\_\_\_\_\_

**GRAND TOTAL**

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