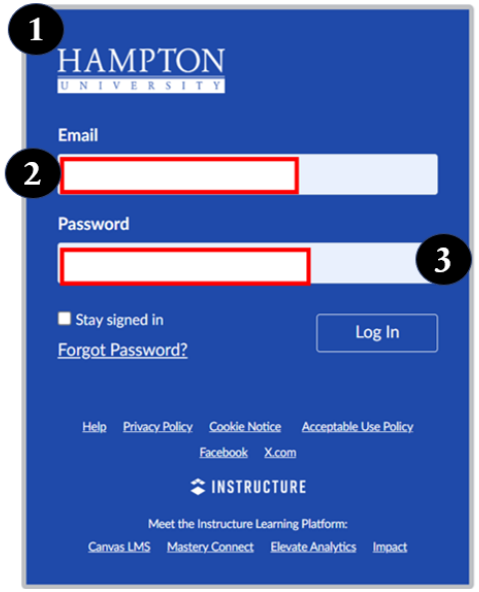
HAMPTON UNIVERSITY

Division of Information Technology

TO: All HU Staff
FROM: Academic Technology Services
RE: How to Request a Canvas Account

HOW TO ACCESS CANVAS



ACCESS HU CANVAS:

1. Access Canvas site: **hamptonu.instructure.com**
2. Username/Email: HU Email Address
3. Password: [first initial of first name (lowercase)] + [first initial of last name (lowercase)] + [8- digit HU ID] + [two exclamation points]

** After initial login, this password must be changed for security purposes. You can do this through your account settings in Canvas.*

Example:
- Student Name: John Doe
- Student HU ID: 00123456
- Email: john.doe@my.hamptonu.edu
- Password: jd00123456!!

If you are a member of HU staff and need a Canvas account, please use the following:

https://forms.office.com/r/V29FJCMgxY

Once your account is created, use the information on the left to log into Canvas.

Division of Information Technology
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