

HAMPTON UNIVERSITY
HAMPTON, VIRGINIA 23668

DEPUTY CHIEF FINANCIAL OFFICER - BUSINESS OPERATIONS
(757) 727-5221

April 30, 2025

Dear 9-Month Faculty Members

We hope this message finds you well.

In the past, final pay for 9-month faculty was issued on the last working day of the contract. Moving forward, final pay will follow the standard payroll schedule and be distributed in two equal installments on **May 15th** and **May 30th** just like the other months. While the timing of payments is changing, the total amount remains the same.

We are sharing this update in advance so you can plan accordingly. If you have any questions or concerns about this change, please feel free to contact the Payroll Office at (757) 727 - 5660.

Thank you for your attention to this matter, and for your continued dedication throughout the academic year.

Sincerely,



Judith Anderson
Payroll Supervisor