

Greetings Vendors!

Hampton University is pleased to offer vendor opportunities during our **2025 Homecoming festivities!** The Office of **Student Involvement and Leadership** invite you to participate in the **annual Homecoming Bazaar**, taking place on **Friday and Saturday, October 24–25, 2025**. As in previous years, we anticipate a diverse and vibrant crowd of students, faculty, staff, alumni, and community members.

Bazaar Details

Location	Date	Time	Set-Up Time
Hampton University Campus	Friday, Oct. 24	9:00 AM – 4:00 PM	7:30 AM
	Saturday, Oct. 25	8:00 AM – 6:00 PM	7:30 AM
Pirates Escape at Strawberry Banks (Food Vendors Only)	Friday, Oct. 24	5:00 PM – 11:00 PM	2:00 PM

Note: Vendors wishing to vend on both campus and at Strawberry Banks on Friday must set up in two separate locations.

2025 Vending Costs

Vendor Type	Date/Location	Cost
Food Vendors (Campus)	Friday or Saturday	\$1,250.00
Merchandise Vendors (Campus)	Friday or Saturday	\$500.00
Student Organizations	Friday Only (Campus)	\$100.00
Food Vendors (Strawberry Banks)	Friday Only	\$1,000.00

Student organizations must register through the Office of Student Involvement and Leadership.

Important Notes

- Food vendors must **apply via the provided link**. Applications will be reviewed within **2 business days**, and payment links will be sent upon approval.
- All approved vendors will receive detailed logistical instructions, including **space assignments, parking info, and registration materials**.
- **Bazaar Locations:**
 - **Campus:** Student Center, 135 Marshall Ave., and Convocation Center perimeter
 - **Strawberry Banks:** 30 Strawberry Banks Blvd., Hampton, VA 23663
- All vendors must check in at the **registration table** (Student Center Courtyard near Greek Plaza) starting at **7:30 AM**.
- **Vendor parking passes** will be distributed at registration.

- **No unlicensed items** bearing Hampton University's name or logos may be sold. To become a licensed vendor, visit: <https://clc.com/home/get-licensed/>

Vendor Requirements

- **No early arrivals** before 7:00 AM on campus (Oct. 24 & 25)
- **Breakdown times:**
 - Friday: Stop vending at 4:00 PM; clean up by 5:00 PM
 - Saturday: Stop vending at 6:00 PM; clean up by 7:00 PM
- **Electronic payments** are processed through **Audience View**
- **Food vendors** must:
 - Secure a **permit from the City of Hampton Health Department** (757-727-2570)
 - Bring their **own power source**
- All vendors must bring their own **tables, chairs, tents**, and other equipment.
- **Space Provided:**
 - Merchandise Vendors: 10' x 10'
 - Food Vendors: 20' x 20'
 - *Operating outside your assigned space is prohibited.*
- **Space assignments are predetermined** by the Bazaar Committee. **Preferred spaces are not guaranteed.**
- Failure to comply with University rules or staff instructions may result in **immediate removal** by University Police.

Refund Policy

All vendor fees are **non-refundable under any circumstances**, including but not limited to:

1. Inclement weather
2. Low attendance
3. Vendor cancellations
4. Any other unforeseen circumstances

By submitting payment, vendors **acknowledge and agree** to this policy.

We look forward to your participation in helping make **Hampton University's 2025 Homecoming** a success!

For more information, contact the **Office of Student Involvement and Leadership** at:
getinvolved@hamptonu.edu