

Ad-Hoc Meeting Minutes

**Institutional Biosafety Committee (IBC)
Office of the Vice President for Research**

Hampton University
Date: October 7, 2025
Meeting Venue: Tu 139
Start Time: 1:02 PM
End time: 1:53 PM

IBC Roster

Name	Present	Absent	Comments
Dr. Indu Sharma, Chair	X		
Dr. Insu F. Hahn, Co-Chair		X	Emailed
Dr. Eric Lewallen	X		
Dr. Juan S. Yakisich	X		
Dr. Brian Auferheide		X	Emailed; in class
Mr. Karl Vonschmidt-Pauli	X		
Dr. Molly McGrath		X	Emailed – External Member Mariner’s Museum
Dr. Laura Smoot	X		Via Zoom – External Member Pharmacy
Ms. Kelly Taylor	X		Administrative Assistant – VP for Research Recording minutes

Guests

Name	Present	Absent	Comments
Dr. Nanda Gudderra	X		Via Zoom – IBC Consultant
Dr. Eric Sheppard	X		Assistant Vice President for Research

- A. Dr. Sharma called the meeting to order at 1:02 PM and noted that the meeting was being recorded.
- B. Meeting attendees: Dr. Indu Sharma, Dr. Eric Lewallen, Dr. Juan Yakisich, Mr. Karl Vonschmidt-Pauli, Dr. Laura Smoot (via Zoom) and Ms. Kelly Taylor.

Absent: Dr. Insu Hahn, Dr. Brian Auferheide and Dr. Molly McGrath.

Guests: Dr. Nanda Gudderra (via Zoom) and Dr. Eric Sheppard.

- C. Quorum YES ✓ NO How many members were present: 6
- D. Introduction of Guests (if any): None
- E. Old Business
 - a. Member Abstain: N/A
- F. New Business
 - a. Review and vote for the IBC protocol for Dr. Mengistu L. Shukare (Metabolic and Therapeutic Mechanisms in Cancer Progression)
 - i. Section A (Title & PI) – Complete contact information (on and off campus) for Dr. Shukare is needed, and more information on is needed on Dr. Tesfamichael's role in the project
 - ii. Section B (Associated Personnel & Training) – Students participating in the study need to submit CITI Training completion certificates
 - iii. Section D (Project Location & Containment) – More information needed in subsections D1, D2, D6, D7, D8, D9
 - iv. Section E3 (Viral Vectors) – More information needed
 - v. Section F (Animals) – More information needed
 - vi. Section I: NIH Guideline Classification – In addition to III-D, III-F should be specified
- G. General Discussion and Observer's Feedback
 - a. Missing information from the protocol included: more detailed information regarding waste disposal, specimen sacrifice/disposal, types of genes used and source, drugs used, use of radiation, housing location of specimens, use and disposal of sharps, protocols/training on procedures, bloodborne pathogens and other potentially infected materials (OPIM), decontamination protocol, training for working with Lentivirus, BSL2+ practices
 - b. It is noted that biosafety cabinets and fume hoods must have current certification
 - c. It is noted that signs must be created to indicate ear protection is needed when using sonication equipment and other cautions that must be exercised in the entire area being used for the proposal
 - d. It is agreed that the proposal cannot be approved and that Dr. Sharma and Dr. Sheppard should meet with Dr. Shukare before resubmitting proposal to the IBC
- H. Dr. Sharma notes that the next meeting will be on a Tuesday; she will contact members with the specific date and time
- I. Dr. Sharma adjourned the meeting at 1:53 PM