



# Banner 8 to Banner 9 **Essentials**

**New Look**

***Information Session***

**CIT – Team**

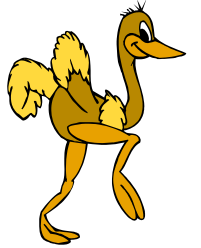
***November 22, 2019***

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- Please turn off your cell phone/pager



- If you must leave the session early, please do so as discreetly as possible



- Please avoid side conversation during the session



Thank you for your cooperation!

- Session I – New Look
  - Communication Avenues
  - Verify Browsers
  - Banner 9 Essentials screens – New Look
- Session II – Banner 9 Essentials Team Meeting
  - SPII
  - Test Plan Samples
  - Report Regeneration
  - Email Group – Banner9EssentialsGroup
  - Directory for Banner 8 to Banner 9 Essentials Team items
  - HU Trackit Ticketing – Self Service Access and email creation

- HU Website - [cit.hamptonu.edu](http://cit.hamptonu.edu) - regular information updates and video training
- HU News – weekly updates
- Training sessions for each business areas
- Banner9EssentialsGroup email
- Directory Location for Banner 9 Essentials Team members

# Banner 9 Essentials – “New Look”

FIREFOX - preferred

CHROME - preferred

IE - NOT Recommended (will not work well)

ellucian. [Change Your Password](#)

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Sign in to your account

☐ Stay Signed In [Forgot your password?](#)

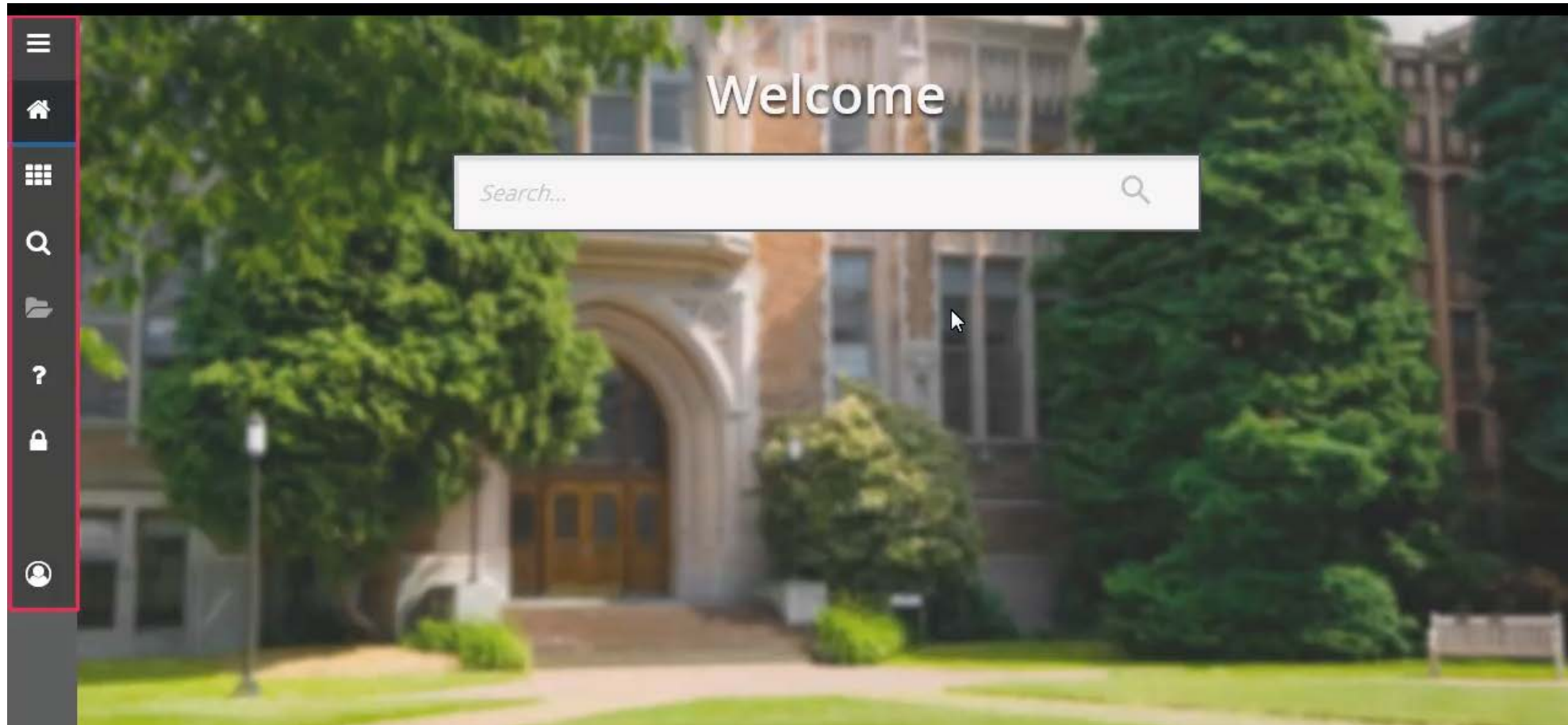
ellucian. [Change Your Password](#)

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Sign in to your account

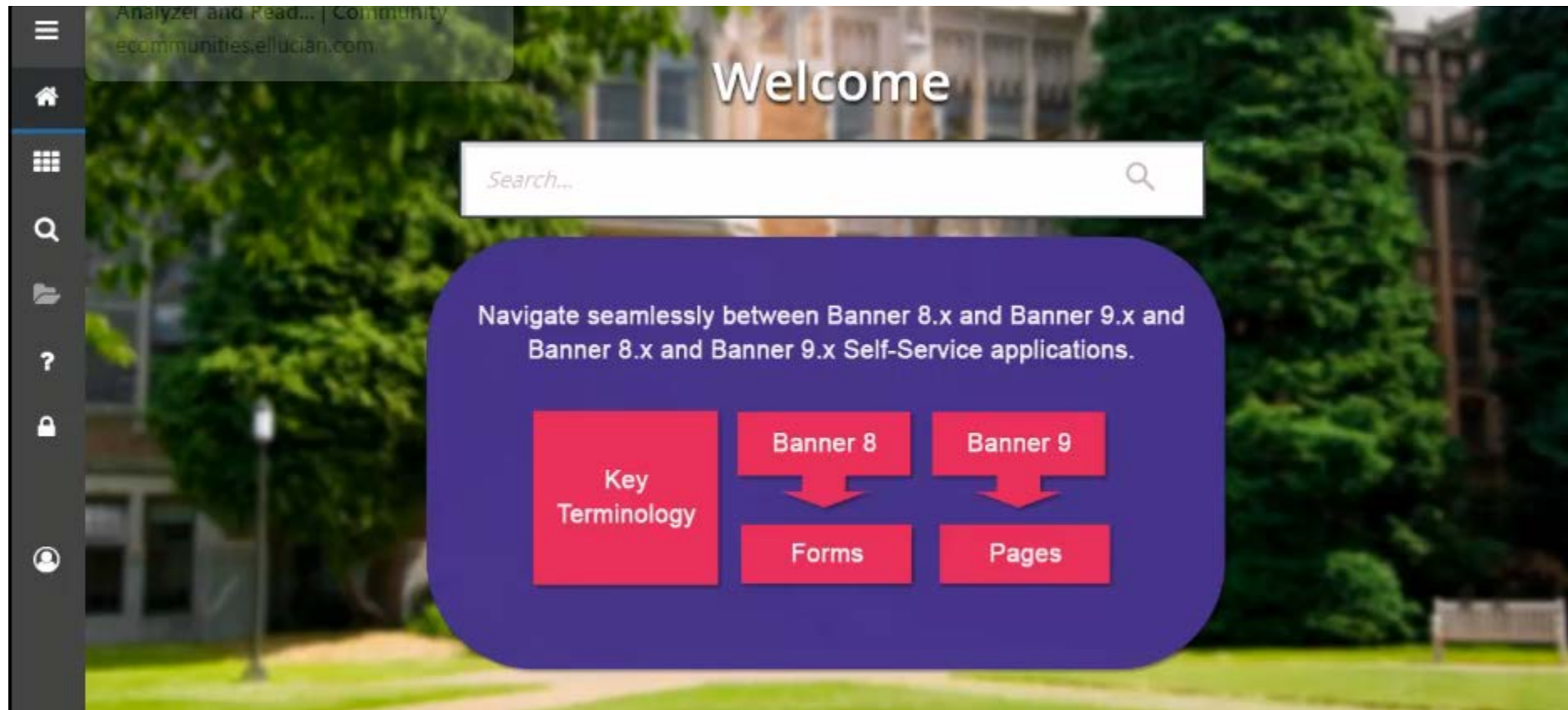
☐ Stay Signed In [Forgot your password?](#)

**User Name** **Password**



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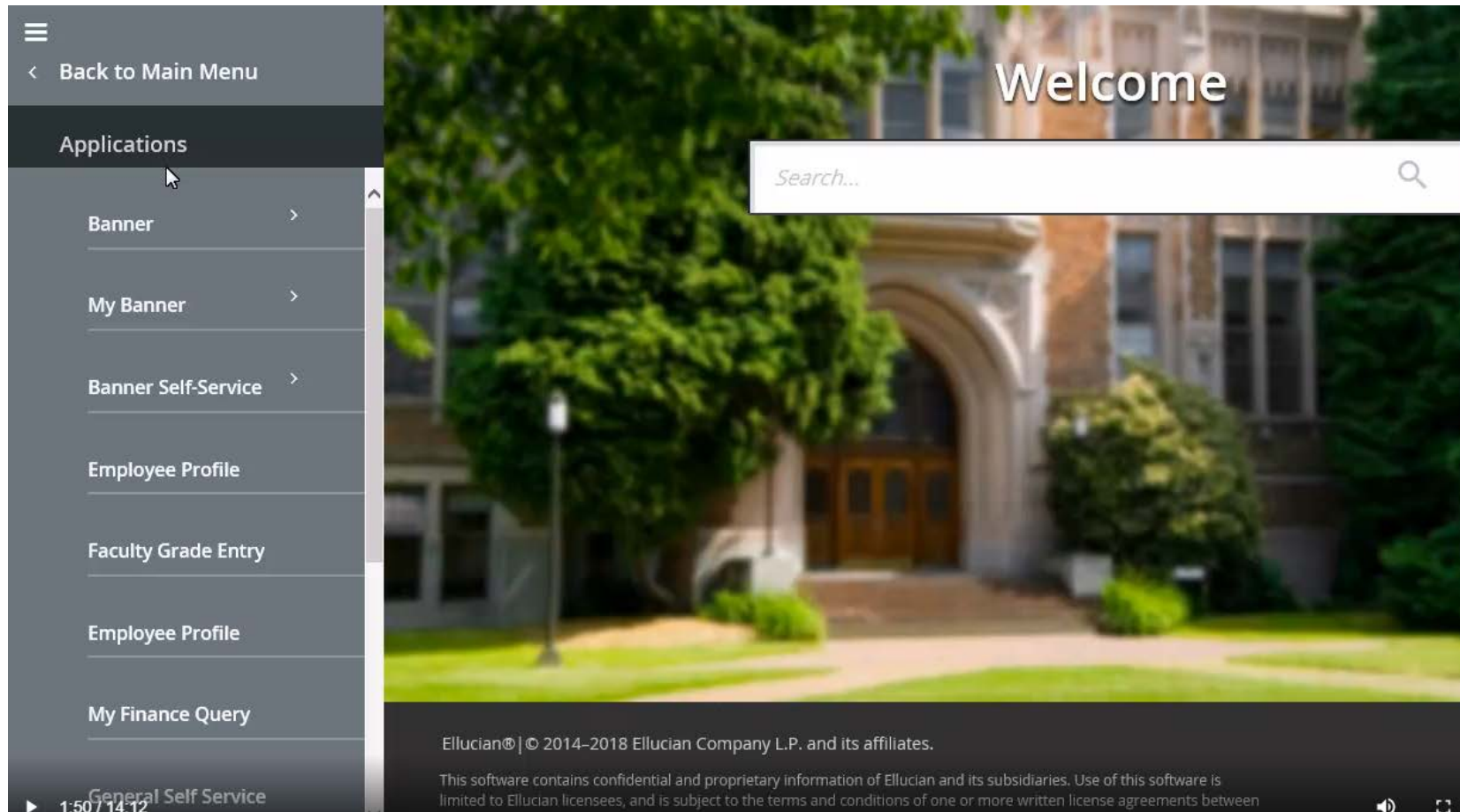




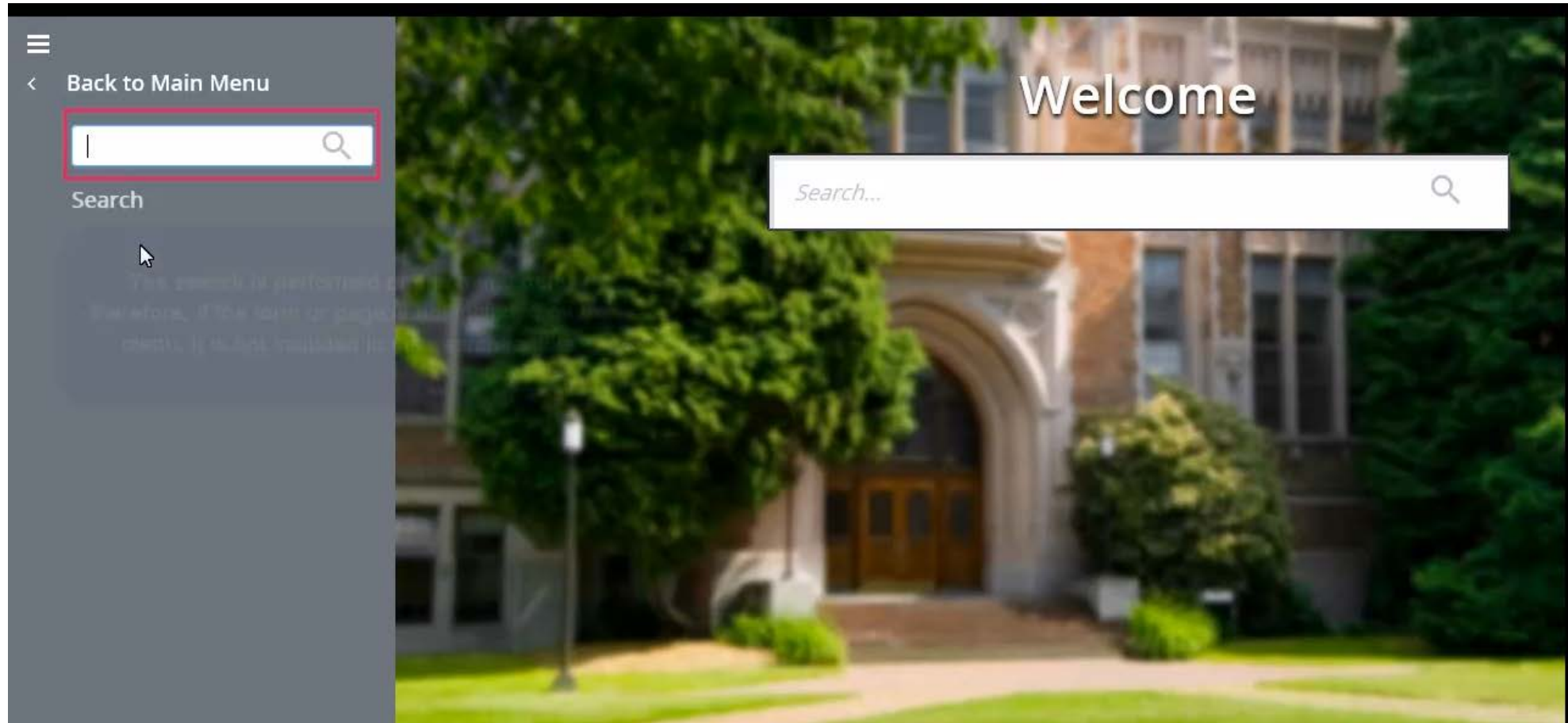
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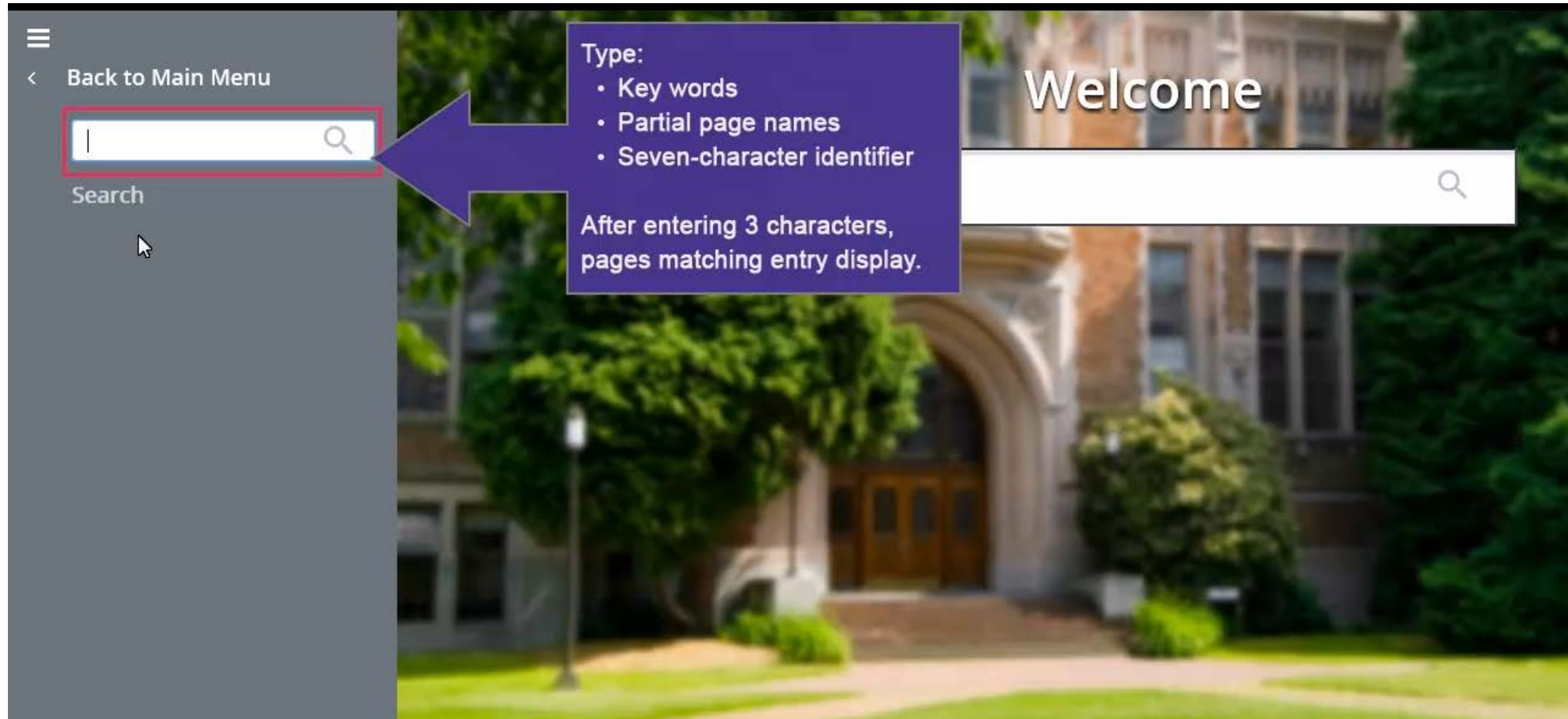


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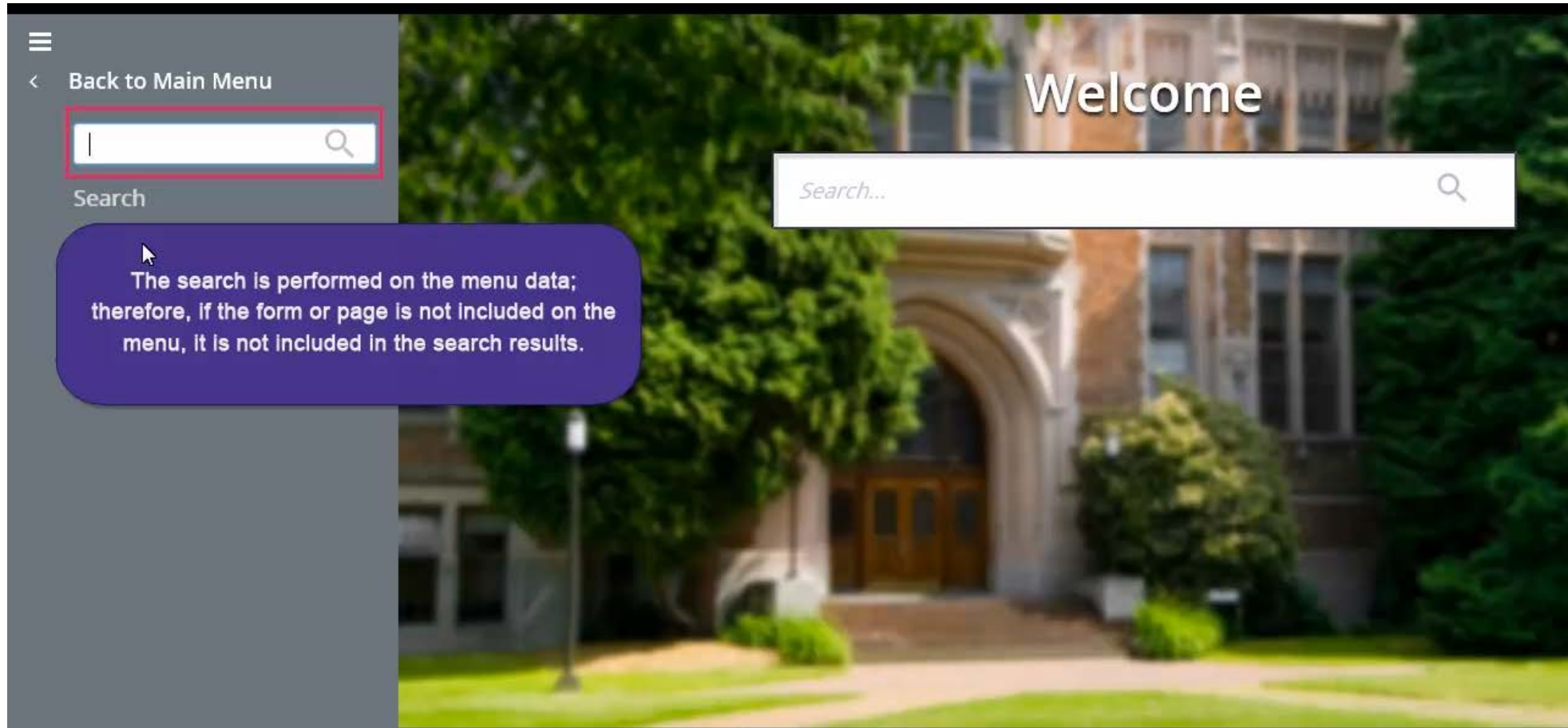


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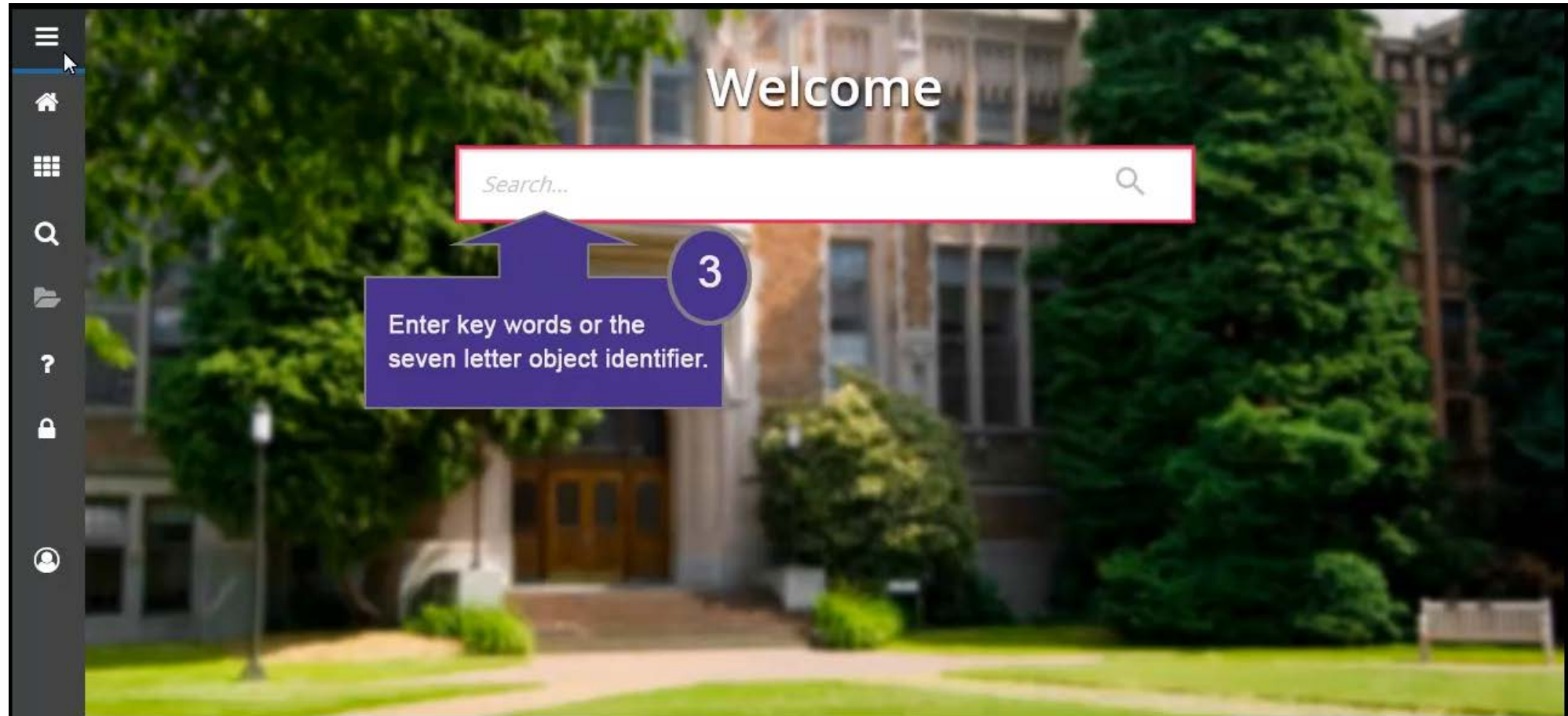




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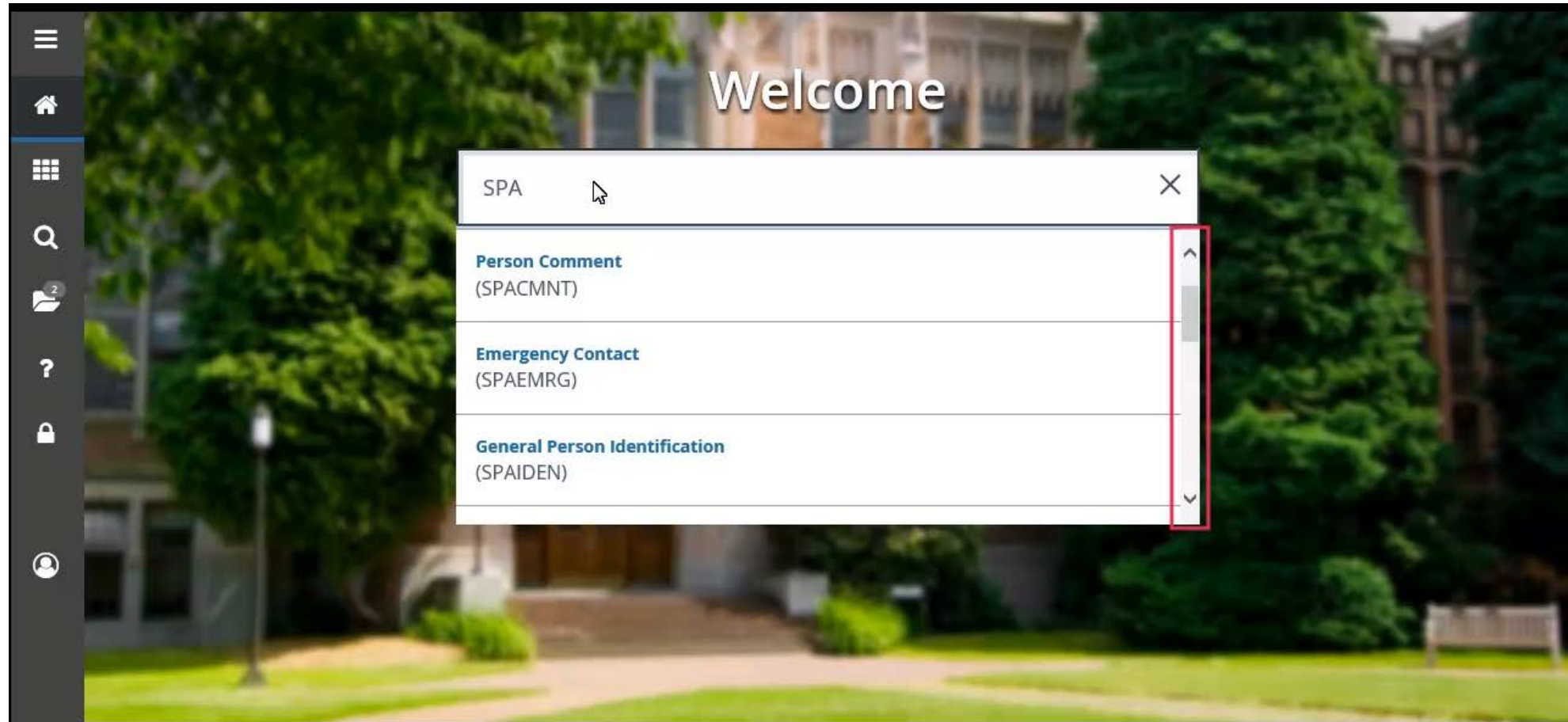


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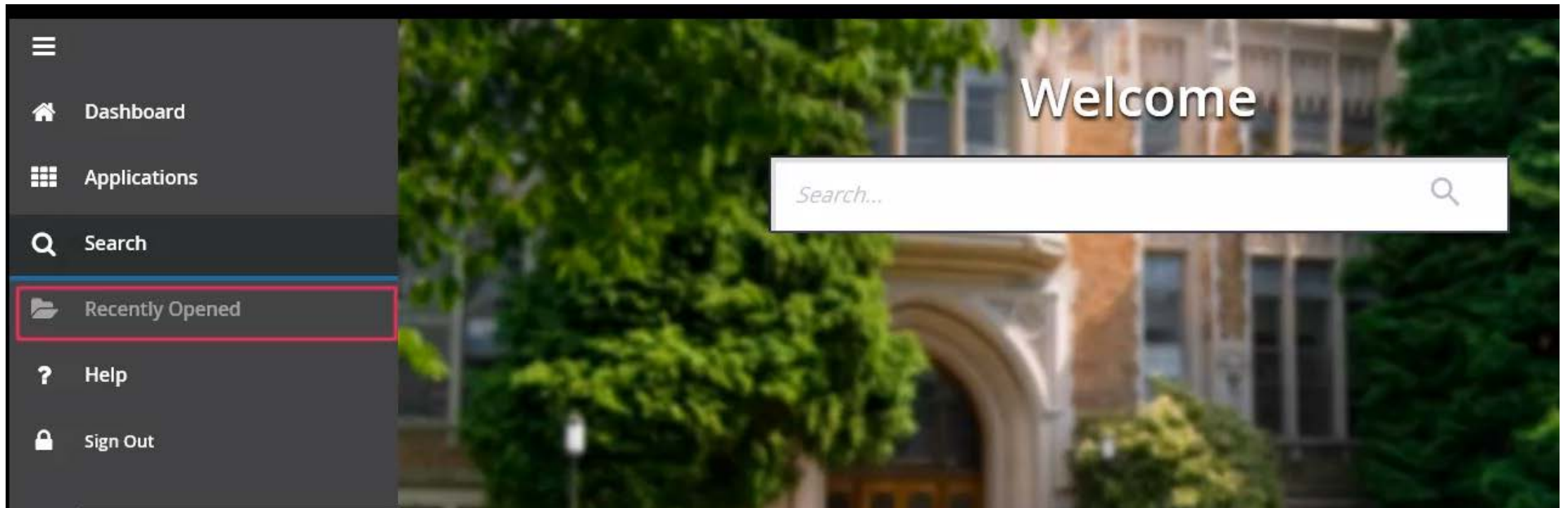
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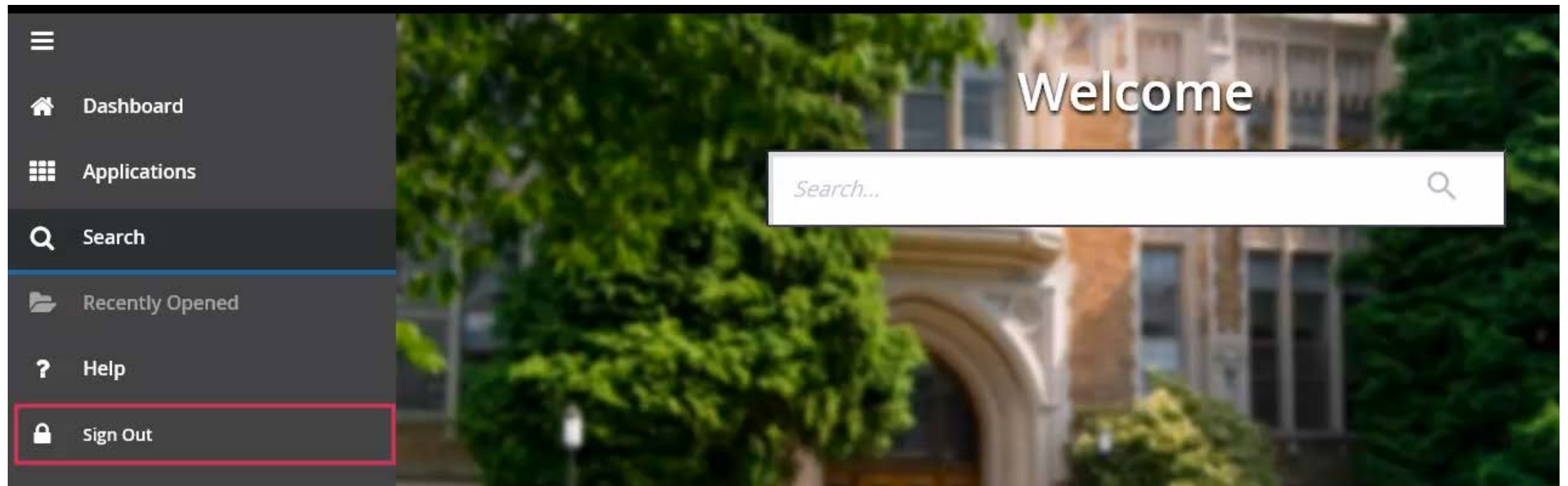




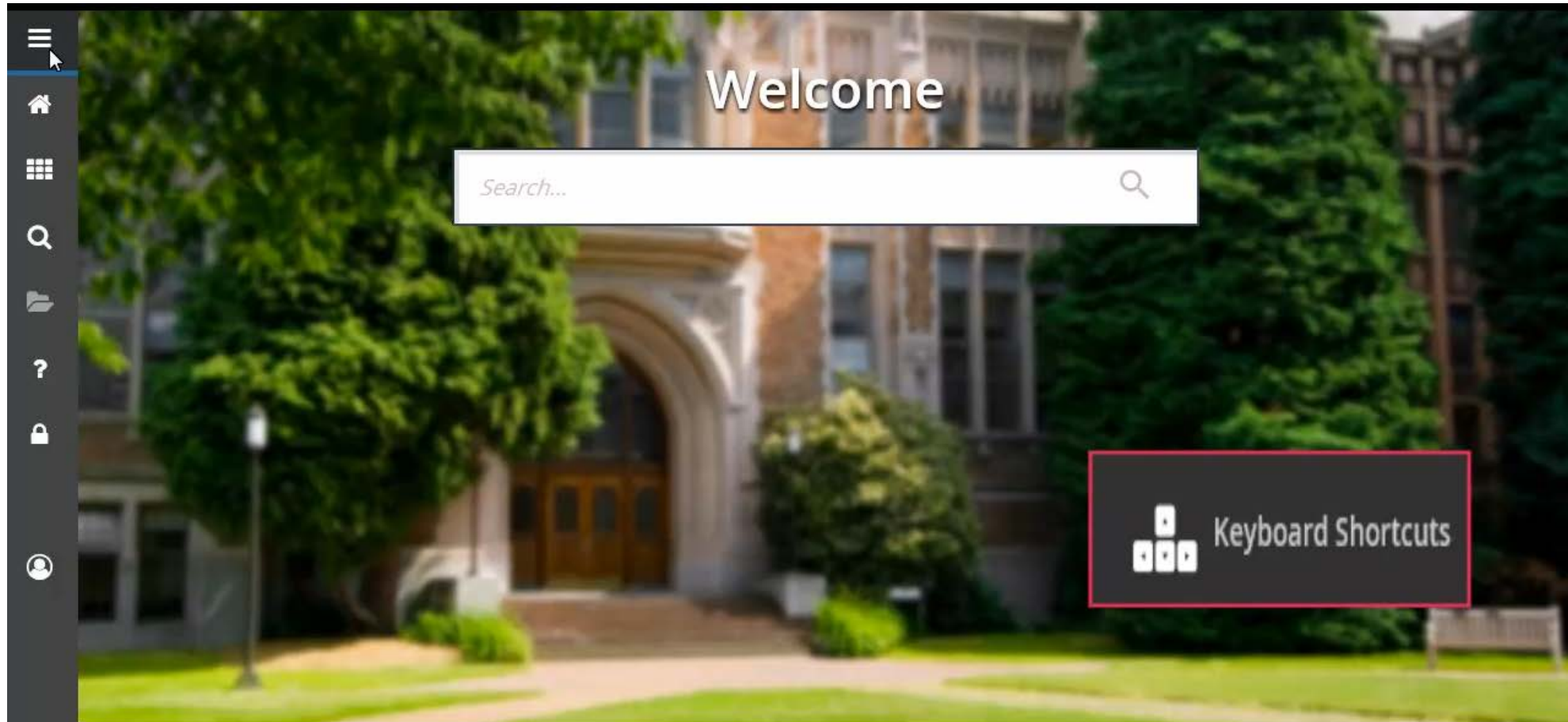
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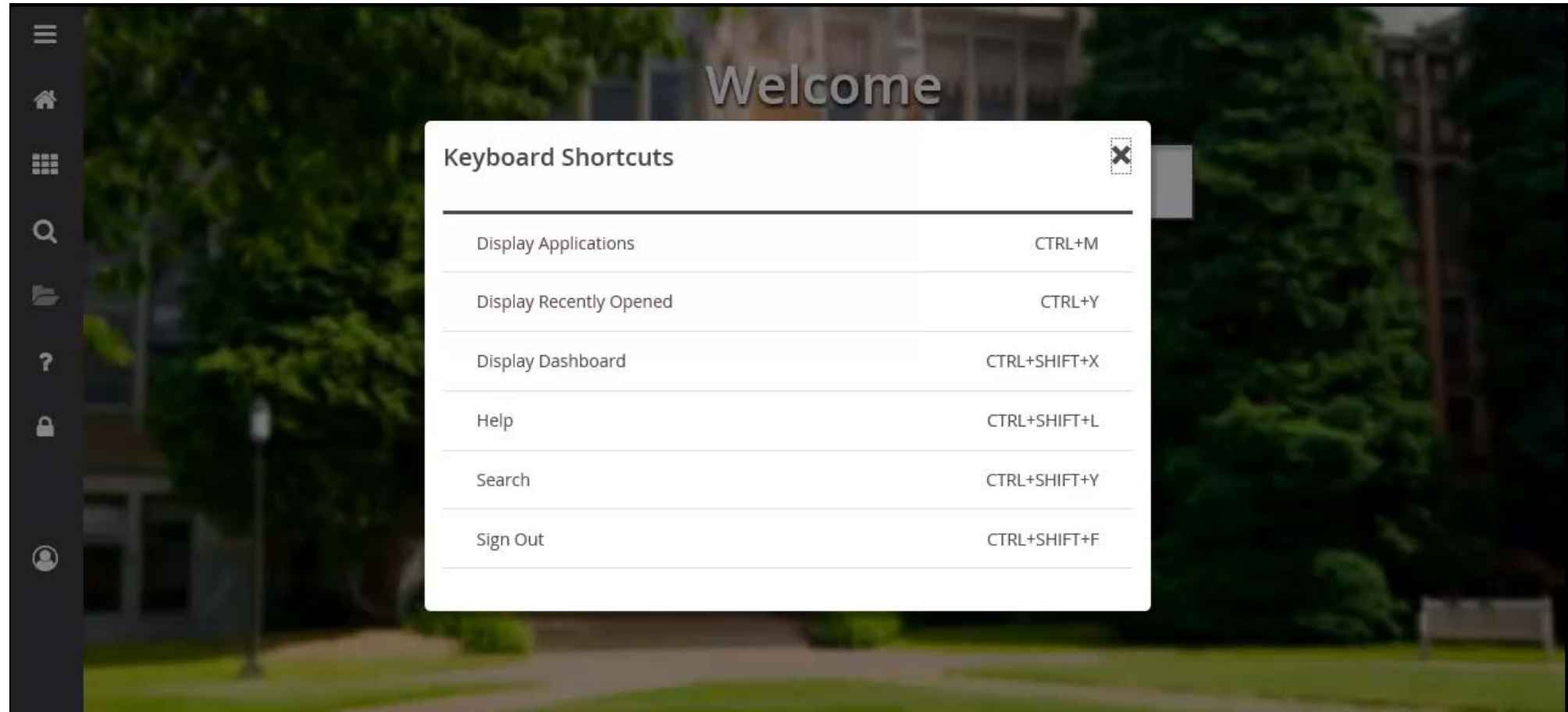


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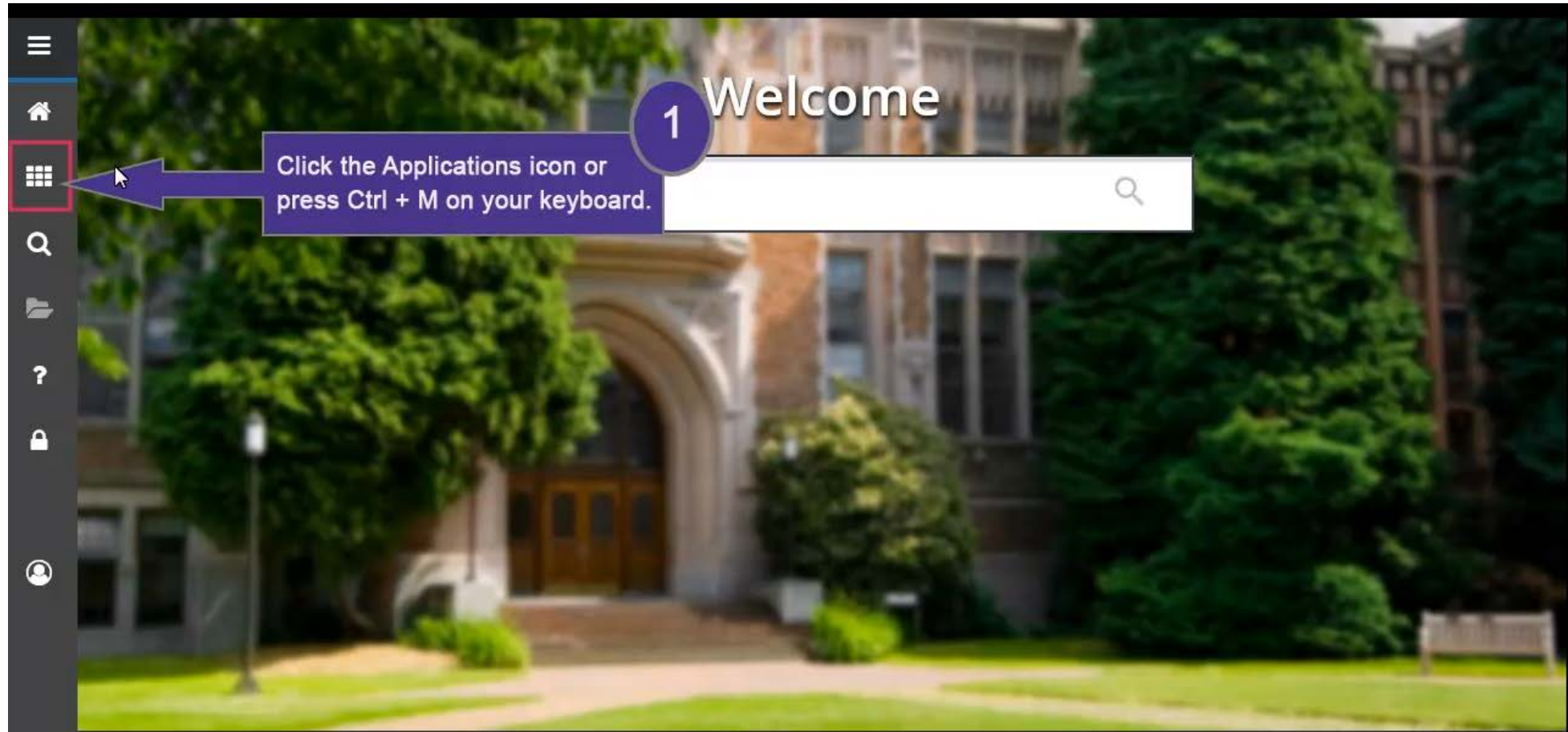


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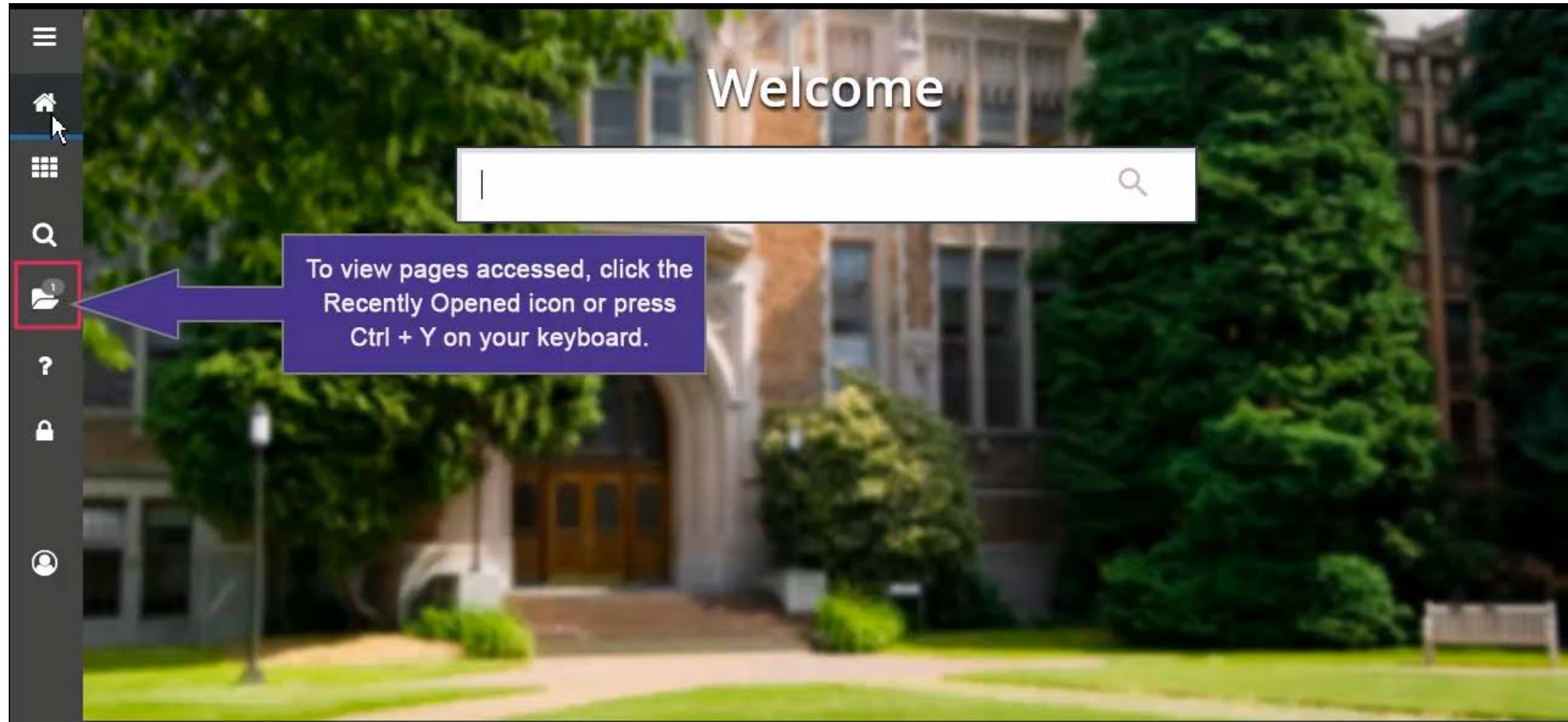




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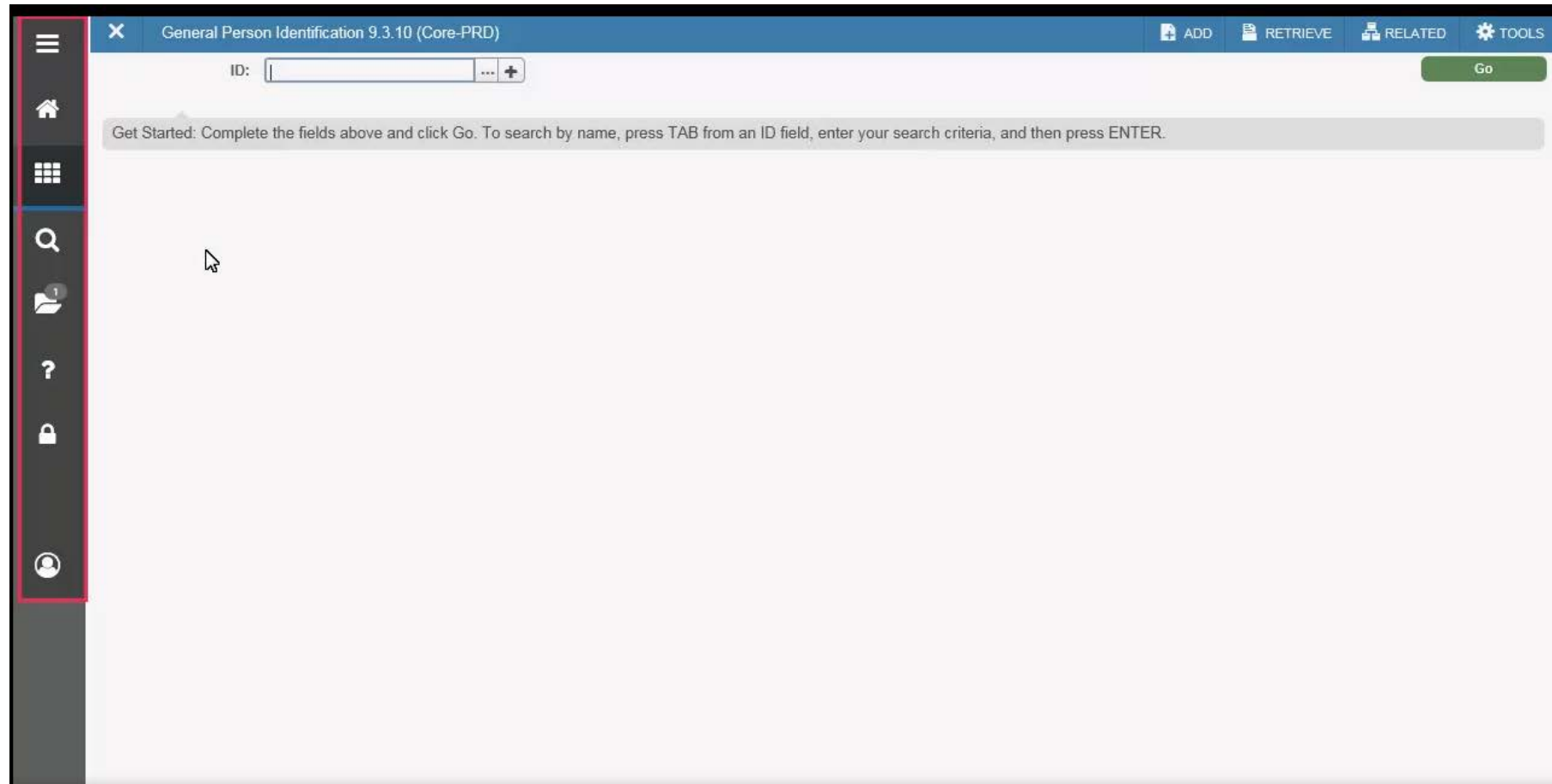
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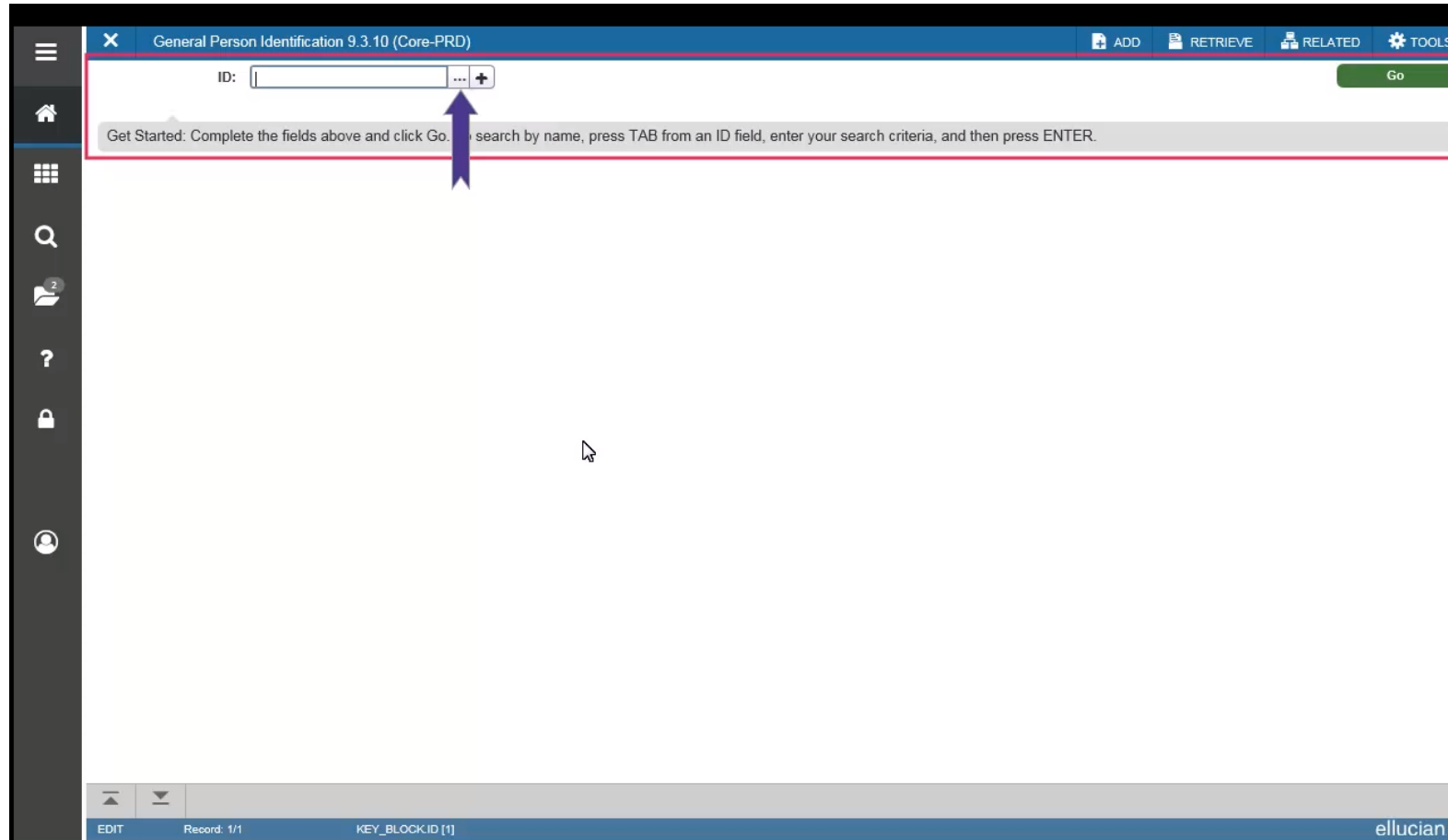


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General Person Identification 9.3.10 (Core-PRD)

ADD

RETRIEVE

RELATED

TOOLS

ID: A00037960 BELL, DANIEL S.

Start Over

Current Identification

Alternate Identification

Address

Telephone

Biographical

E-mail

Emergency Contact

Additional Identification

IDENTIFICATION

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 Insert

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 Delete

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ID

A00037960

Name Type

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Last Update

Origin

SPAIDEN

Original Creation

User

HRISUSR

Create Date

09/15/2017

Activity Date

04/10/2018 10:05:25 AM

Activity User

HRISUSR

SAVE

EDIT

Record: 1/1

SPRIDEN\_CURRENT.SPRIDEN\_ID [1]

ellucian





General Person Identification 9.3.10 (Core-PRD)

ID: A00037960 BELL, DANIEL S

ADD RETRIEVE RELATED TOOLS

Current Identification Alternate Identification Address Telephone Biographical E-mail Emergency Contact Additional Identification

IDENTIFICATION

ID: A00037960 Name Type: BIRTH Birth Name

PERSON

Last Name Prefix: Last Name: BELL First Name: DANIEL Middle Name: S Prefix: Suffix: Preferred First Name: Dan Full Legal Name:

NON-PERSON

Name:

ID AND NAME SOURCE

Last Update Origin: SPAIDEN

Original Creation User: HRISUSR Create Date: 09/15/2017

Activity Date: 04/10/2018 10:05:25 AM Activity User: HRISUSR

EDIT Record: 1/1 SPRIDEN\_CURRENT.SPRIDEN\_ID [1] ellucian

OPTIONS

- Current Identification
- Alternate Identification
- Address
- Telephone
- Biographical
- E-mail
- Emergency Contact
- Additional Identification

BANNER DOCUMENT MANAGEMENT

- Retrieve Documents Alt+R
- Count Matched Documents
- Add Documents

PAGE LAYOUT

- Expanded
- ✓ Compact

Compact page layout is the default.



General Person Identification 9.3.10 (Core-PRD)

ADDRETRIEVERELATEDTOOLS1

ID: A00037960 BELL, DANIEL S.

No changes to save

Current IdentificationAlternate IdentificationAddressTelephoneBiographicalE-mailEmergency ContactAdditional Identification

IDENTIFICATION

IDA00037960Name TypeBRTH...

PERSON

Last Name PrefixLast NameBELLFirst NameDANIELMiddle NameS

PrefixSuffixPreferred First NameDanFull Legal Name

NON-PERSON

Name

ID AND NAME SOURCE

Last Update

OriginSPAIDEN

Original Creation

UserHRISUSRCreate Date09/15/2017

Filter

Filter

Filter

InsertDeleteCopyFilter

Success

Warning

Error

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General Person Identification 9.3.10 (Core-PRD)

ADD RETRIEVE RELATED TOOLS

ID: A00037960 BELL, DANIEL S. Start Over

Current Identification Alternate Identification Address Telephone Biographical E-mail Emergency Contact Additional Identification

IDENTIFICATION Insert Delete Copy Filter

ID  Name Type  Birth Name

PERSON Insert Delete Copy Filter

Last Name Prefix  Prefix   
Last Name  Suffix   
First Name  Preferred First Name   
Middle Name  Full Legal Name

Name

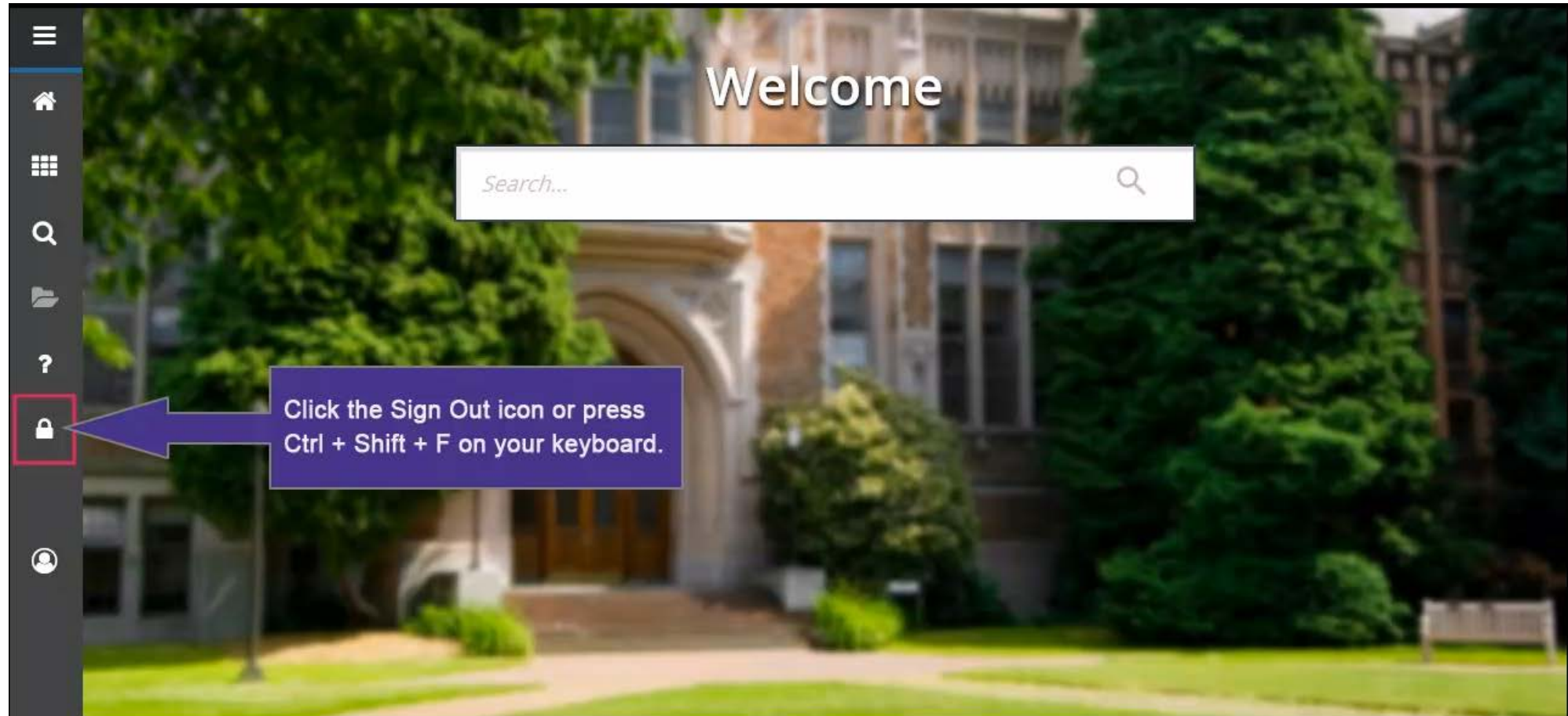
ID AND NAME SOURCE Insert Delete Copy Filter

Last Update  
Origin

Original Creation  
User  Create Date

Click the Help icon or press  
Ctrl + Shift + L  
on your keyboard.

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- “Sneak Peak on HU Banner 9 Essentials” to the HU Community to get an actual “Hands-On” feel of Banner 9 Essentials in Testing.
  - Limited to 1-2 days
  - Navigate thru Banner 9 Essentials on your own



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