



Banner 9 Essentials Testing

Kickoff Meeting

Navigation and Test Plans

CIT – Team

January 22, 2020

Banner 9 Essentials Project TEAM Info

- Ms. Princess Lipscomb, Banner 8 to Banner 9 Essentials Project Manager
- Mr. Darien Hawkins, Director, Computer Center
- Dr. Alissa Harrison, AVP Information Technology
- Dr. Katina Ward-James, Educational Delivery
- Vendor – Ellucian Consultants
- HU Community Banner Users by Department - Test Teams

Communication Avenues

- HU Website - cit.hamptonu.edu - regular information updates
- Banner 9 Essentials Navigation Video training [Banner 9 Essentials Video](#)
- HU News – weekly updates
- Banner9Essentials email

Functional Banner 8 to Banner 9 Essentials - TESTING

Testing for Banner 9 in PPRD will be available at 1:00 pm, 22 January 2020.

We will be preparing production, PROD, system but do not have a GO-LIVE date determined.

Production Cut-Over (GO-LIVE) date will be determined based on:
system preparedness
testing completion
approvals from Management to GO-LIVE.

Banner 9 Essentials – Use Browsers

FIREFOX - preferred

CHROME – preferred

EDGE can be used but if you have issues, go to Firefox or Chrome

Functional Banner 8 to Banner 9 Essentials - BE AWARE

BE AWARE:

- PPRD DATA is from before 1 NOV 2019. No current data in PPRD.
- Use your Test Plans to walk thru the process and note if there is an significant change in processing
- Use your video as your navigation guide
- **No REPORTS, No JOBS, and No SELF SERVICE** are ready for testing.
Once ready, we will notify the TEST Team
- User Training for Banner 9 Essentials Navigation is not available as of yet

Functional Banner 8 to Banner 9 Essentials Test Plan Areas

- Accounts Receivable
- Admissions
- Advancement
- Alumni
- Athletics
- Finance
- Financial Aid
- General
- Graduate Studies
- Health Services
- Housing
- HU Online
- Human Resources
- HUPD
- OAR
- Pre College
- Position Control
- Student

Self Service will not be included in this project – remains Banner 8

We should be ready with Test Plans

Kickoff for Banner 9 Essentials Testing – 22 Jan 20

Banner 9 Essentials Testing in PPRD Environment:

- URL for PPRD Banner 9 Essentials will be published once user access is granted at 1:00 pm, 22 January 2020.
- Use Test Plans created in December for your area
 - Submit back using assignment number once completed
- Daily Zoom Testing Recap meeting from 3-3:30 pm daily during testing period **beginning Thursday, 23 January 2020**

First day is to get familiar with Banner 9 Essentials

Banner 9 Essentials Zoom Meetings for Testing Recap/Updates

Banner 9 Essentials Zoom Meetings – Testing Daily Recap/Updates – 3 pm

NOTE: Do not put your phone ON HOLD during a Zoom session without MUTING your call. ON HOLD calls causes music to play and no one can continue talking in the session because of Music playing. Please always Mute your session.

Zoom meeting.

Topic: Banner 9 Essentials Testing Daily Recap

Time: Jan 23, 2020 03:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/781086597?pwd=dVREOC8xcVduc3lJNVNDR1lsL3lHdz09>

Meeting ID: 781 086 597

Password: 134948

One tap mobile

+16465588656,,781086597# US (New York)

+16699009128,,781086597# US (San Jose)

Dial by your location

+1 646 558 8656 US (New York)

+1 669 900 9128 US (San Jose)

Meeting ID: 781 086 597

Find your local number: <https://zoom.us/u/achWz6X3sr>

Banner 9 Essentials Testing – Devices

Connected within the HU Network, you may try using the following devices in Banner 9 Essentials:

- Desktop
- Laptop
- macOS
- Cellphone ** Must have updated SW or will be denied access
- Tablet ** Must have updated SW or will be denied access

**Testing required by Computer Center

Banner 9 Essentials Testing – VPN Access

If you have VPN access, you can test it from home, etc. as long as you are on the HU Network. No outside HU URL is available for use.

ALL requests for VPN access must be submitted to Dr. Alissa Harrison, AVP for Information Technology

During Testing – Submit Completed Tests

- During Testing period for Banner 9 Essentials (after 23 Jan), please send completed actions after each 3 pm Zoom meeting
- Use [Ticket-3726] to submit into trackit-ticket@hamptonu.edu your completed test
- Banner 9 Essentials TEST (PPRD) System will remain up.
- Any Banner 9 upgrades needed to the system will be communicated via Banner9EssentialsGroup notice

Trackit Tickets for Issues

- HU Trackit Ticketing – Issues with Banner 9 Essentials Testing
 - Submit under Trackit Ticket # - [TICKET-4683]
 - CC: princess.lipscomb@hamptonu.edu. All tracking of issues will be collected within Trackit

USE Template

Email your issues with Subject: Banner 9 Essentials Testing - JANUARY 2020 - [TICKET-4683] – [your area]

- Example
 - Banner 9 Essentials Testing - JANUARY 2020 - [TICKET-4683] – Finance
 - Banner 9 Essentials Testing - JANUARY 2020 - [TICKET-4683] – HR

Deployed Reports Review – Argos Reporting

Deployed Report Review for Regeneration using Argos Reporting System continues

Once we have incorporated Argos Reporting into Banner 9, reports will be announced for testing

Interfaces Review

- Interfaces Review continues
 - Creation of duplicate jobs are being created in order to verify it works with Banner 9
 - AppWorx
 - As we verify jobs work, they will be announced
- Separate meeting for discussions after initial Banner 9 Essentials testing begins

Banner 8 to Banner 9 Essentials Regression Testing

Regression Testing in Banner 9 Essentials

Questions

