

Budget Inquiry

This form provides query capability on the budget, year to date activity, budget reservations and the available balance for the unrestricted fund 100000.

Enter **FGIBDST** in the Direct Access field and press enter.

The screenshot displays the Oracle Developer Forms Runtime - Web interface. The main window has a blue title bar and a menu bar with options: File, Edit, Options, Block, Item, Record, Query, Tools, Help. Below the menu bar is a toolbar with various icons. The main content area is divided into two panes. The left pane, titled 'My Banner', contains a tree view with the following items: Banner, Student [*STUDENT], Advancement [*ALUMNI], Finance System Menu [*FINANCE], Human Resources [*HRS], Financial Aid [*RESOURCE], General [*GENERAL], and HU Customized Reports [*HU_REPORTS]. The right pane, titled 'My Links', contains a list of links: Change Banner Password, Check Banner Messages (with a green checkmark), HU Data Standards, Bookshelf 8x, Banner Training Schedule, Personal Link 4, Personal Link 5, and Personal Link 6. Below the links is a section titled 'My Institution'. At the bottom of the window, there is a status bar with the text 'Enter the object name; Press LIST for listing.' and 'Record: 1/1'. A large red text overlay on the right side of the window reads 'BANNER 8 TEST SYSTEM'.

Tab to the index, enter your account (index) in the index field and press your TAB key to populate the org, fund, and program. Chart and Fiscal Year will default.

[illegible]

Click “Next Block” on the tool bar.

Oracle Developer Forms Runtime - Web: Open -> FGIBDST

File Edit Options Block Item Record Query Tools Help

Organization Budget Status FGIBDST 8.4 (PPRD)

Chart: Organization: 3202 TRAINING ORGANIZATION

Fiscal Year: Fund: 100000 TRAINING FUND

Index: Program: 4112 TRAINING PROGRAM

☐ Query Specific Account

☒ Include Revenue Accounts

Account: Account Type:

Activity: Location:

Commit Type:

Account Type	Title	Adjusted Budget	YTD Activity	Commitments	Available Balance
Net Total:					

Query Specific Acct; Check to query a specific account; Uncheck to query a range

Record: 1/1 | ... | <OSC>

The **Organization Budget Status Form** now displays budget information for the accounting information entered. Note that only items that have been **processed** against the budget (YTD Activity) or have been **approved** (Commitments) will be included in the amounts.

The **Account** and **Title** fields allow you to identify the type of expense or revenue (ex. supplies, travel, etc). The **Adj Budget** is the quarterly budgeted amount. The **YTD Activity** indicates how much has been spent. **Commitments** are encumbrances for the account until it is expended. **Avail Bal** is the balance available to be spent.

Net Totals are displayed for the **Adj Budget**, **YTD Activity**, and **Commitments**.

Oracle Developer Forms Runtime - Web: Open > FGIBDST

File Edit Options Block Item Record Query Tools Help

Organization Budget Status FGIBDST 8.4 (PPRD)

Chart: 1
Fiscal Year: 11
Index: 211112

Organization: 3202 TRAINING ORGANIZATION
Fund: 100000 TRAINING FUND
Program: 4112 TRAINING PROGRAM
Account:
Account Type:
Activity:
Location:

☐ Query Specific Account
☒ Include Revenue Accounts
Commit Type: Both

Account	Type	Title	Adjusted Budget	YTD Activity	Commitments	Available Balance
6001	L	Salaries	411,032.00	54,536.51	0.00	356,495.49
6051	L	Adjunct Labor Wages	2,020.00	0.00	0.00	2,020.00
6210	L	Payroll Benefits	34,448.00	7,680.87	0.00	26,767.13
7201	E	Office Supplies	750.00	-159.11	48.08	861.03
7210	E	Other Supplies	50.00	0.00	0.00	50.00
7401	E	Travel	750.00	0.00	0.00	750.00
7501	E	Printing	50.00	0.00	0.00	50.00
7511	E	Repairs to Equipment	1,425.00	0.00	912.72	512.28
7517	E	Copying	900.00	397.32	0.00	502.68
7519	E	Postage	150.00	83.31	0.00	66.69
7523	E	Telephone - Toll Charges	350.00	0.00	0.00	350.00
7566	E	Other Expenses	300.00	0.00	150.00	150.00
Net Total:			-452,275.00	-62,538.90	1,110.80	

Dup Item for Detail, Count Query for Orgn. Summary, Dup Rec for Encum. List
Record: 1/13 | ... | <OSC>

Use the down arrow key or click on the account you wish to review **Transaction Detail Information** or choose **Organization Encumbrances** to review open commitments. Both actions are listed under options.

Oracle Developer Forms Runtime - Web: Open > FGIBDST

File Edit Options Block Item Record Query Tools Help

Organization Budget Status FGIBDST 8.4 (PPRD)

Chart: 1 Organization: 3202 TRAINING ORGANIZATION
 Fiscal Year: 11 Fund: 100000 TRAINING FUND
 Index: 211112 Program: 4112 TRAINING PROGRAM
☐ Query Specific Account
☒ Include Revenue Accounts
 Commit Type: Both Account: Account Type: Activity: Location:

Account	Type	Title	Adjusted Budget	YTD Activity	Commitments	Available Balance
6001	L	Salaries	411,032.00	54,536.51	0.00	356,495.49
6051	L	Adjunct Labor Wages	2,020.00	0.00	0.00	2,020.00
6210	L	Payroll Benefits	34,448.00	7,680.87	0.00	26,767.13
7201	E	Office Supplies	750.00	-159.11	48.08	861.03
7210	E	Other Supplies	50.00	0.00	0.00	50.00
7401	E	Travel	750.00	0.00	0.00	750.00
7501	E	Printing	50.00	0.00	0.00	50.00
7511	E	Repairs to Equipment	1,425.00	0.00	912.72	512.28
7517	E	Copying	900.00	397.32	0.00	502.68
7519	E	Postage	150.00	83.31	0.00	66.69
7523	E	Telephone - Toll Charges	350.00	0.00	0.00	350.00
7566	E	Other Expenses	300.00	0.00	150.00	150.00
Net Total:			-452,275.00	-62,538.90	1,110.80	

Dup Item for Detail, Count Query for Orgn. Summary, Dup Rec for Encum. List
 Record: 5/13 ... <OSC>

Choose options and organization encumbrances to review 'open commitments'.

[illegible]

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To return to the previous screen, click on the exit button.

Oracle Developer Forms Runtime - Web: Open > FGIBDST - FGIOENC - FGIENC D

File Edit Options Block Item Record Query Tools Help

Detail Encumbrance Activity FGIENC D 8.3 (PPRD)

Encumbrance: P1103073 Encumbrance Period: All

Description: Electronic Systems Status: O Type: P

Date Established: 24-NOV-2010 Balance: 2,112.72 Vendor: 00254312 Electronic Systems

Item: 0 Document Accounting Distribution

Sequence: 1 Fiscal Year: 11 Status: O Commit Indicator: U

COA	Index	Fund	Orgn	Acct	Prog	Actv	Locn	Proj
1	211114	100000	3206	7511	4114			

Encumbrance: 1,200.00 Liquidation: 0.00 Balance: 1,200.00

Transaction Date	Type	Document Code	Action	Transaction Amount	Remaining Balance
24-NOV-2010	PORD	P1103073		1,200.00	1,200.00

Press Next Record or Previous Record to scroll accounting/transaction details

Record: 1/? ... <OSC>

A diagram showing a horizontal boundary between two media. A ray of light enters from the top medium (white) and bends away from the normal as it enters the bottom medium (yellow), indicating that the bottom medium has a lower refractive index.

Press Key Duplicate Item for Detail Encumbrance Activity.

Record: 3/3		...		<ESC>
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Choose options and transaction detail to review **Transaction Detail Information** for highlighted account code.

Oracle Developer Forms Runtime - Web: Open > FGIBDST

File Edit Options Block Item Record Query Tools Help

Organization Budget Status FGIBDST 8.4 (PPRD)

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Organization: 3202 TRAINING ORGANIZATION
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Account:
Account Type:
Activity:
Location:

☐ Query Specific Account
☒ Include Revenue Accounts

Commit Type: Both

Account Type	Title	Adjusted Budget	YTD Activity	Commitments	Available Balance
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6210	L Payroll Benefits	34,448.00	7,680.87	0.00	26,767.13
7201	E Office Supplies	750.00	-159.11	48.08	861.03
7210	E Other Supplies	50.00	0.00	0.00	50.00
7401	E Travel	750.00	0.00	0.00	750.00
7501	E Printing	50.00	0.00	0.00	50.00
7511	E Repairs to Equipment	1,425.00	0.00	912.72	512.28
7517	E Copying	900.00	397.32	0.00	502.68
7519	E Postage	150.00	83.31	0.00	66.69
7523	E Telephone - Toll Charges	350.00	0.00	0.00	350.00
7566	E Other Expenses	300.00	0.00	150.00	150.00
7582	E Membership	50.00	0.00	0.00	50.00
Net Total:		-452,275.00	-62,538.90	1,110.80	

Dup Item for Detail, Count Query for Orgn. Summary, Dup Rec for Encum. List

Record: 8/13 ... <OSC>

BD01 for the original budget

BD02 or BD2 for the adjusted budget

BW2 through BW4 for budget quarter

PORD for the Purchase Order Encumbrance

INEI for the Invoice and Check

[illegible]

Use the scroll bar to view the description of the documents.

[illegible]

To return to the previous screen, click on the X.

You are now back at the **Organization Budget Status Form**.

Oracle Developer Forms Runtime - Web: Open > FGIBDST

File Edit Options Block Item Record Query Tools Help

Organization Budget Status FGIBDST 8.4 (PPRD)

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Net Total:			-452,275.00	-62,538.90	1,110.80	

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 Record: 8/13 ... <OSC>

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